



Student Services
SRC Toll free: (800) 334-7337
23235 North County Road 22
Canton, Illinois 61520
Phone (309) 649-6400
Fax (309) 649-6393

SATISFACTORY ACADEMIC PROGRESS APPEAL

Any student who loses financial aid eligibility or the eligibility to register for classes due to a failure to meet the College's satisfactory academic progress standards may submit an appeal to the Academic Standards Review Committee. The process outlined below will be followed in deciding your appeal:

1. Your appeal will be reviewed by the Academic Standards Review Committee to evaluate your academic record and determine if extenuating or unusual circumstances impacted your capacity to meet the College's academic standards.
2. You will be advised in writing of the outcome of your appeal within ten days of the Academic Standards Review Committee meeting.
3. The ruling of the Committee is final but students have the option to address the committee in person.
4. The Appeal Committee meets a minimum of twice a month.

Instructions:

1. The student should complete and return the Satisfactory Academic Progress Appeal Form and provide appropriate documentation. If you need additional space for #8 or #9 you may use the back of the form or a separate sheet. Appeals that are incomplete or have no documentation may NOT be reviewed and may be returned to the student.
2. A Degree Plan, which can be obtained from your academic advisor, must be attached to the appeal.
3. Return the appeal form and all required documentation to the address below:

Financial Aid Office
Spoon River College
23235 N County Road 22
Canton, IL 61520

*** Please note that 1) appeals for prior semesters will **not** be considered.



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SATISFACTORY ACADEMIC PROGRESS APPEAL

Reason for Appeal: Academic Status Financial Aid Status Both

Date Completed: _____

1. Name: _____

Address: _____

City, State, Zip: _____

Telephone Number: _____

2. Student ID Number: _____

3. Appeal is for (mark one): Fall Semester Spring Semester Summer Semester

4. What is your current degree or certificate objective? _____

5. What is your anticipated graduation date? _____

6. After you complete your current degree or certificate, what are your career goals?

7. Which of the following resources have you used while at SRC? Check all that apply.

- Tutoring
- Assigned Advisor
- Career Counseling
- Personal Counseling Services
- Student Opportunity for Success LA 100 or LA 103
- Academic Success Center
- Regular meetings with course faculty or a faculty advisor
- Other, please list: _____

Student Use Only

_____ I have provided a Degree Plan to Financial Aid with a previous appeal.

_____ Degree Plan Attached

Office Use Only

Suspension _____

Session GPA: _____

Cum GPA: _____

Session Comp: _____

Cum Comp: _____

Hrs. Attempted: _____

