

**Spoon River College
Office of Community Outreach
2500 East Jackson St.
Macomb, IL**



INTRO MS OFFICE CLASSES

Spoon River College is offering introductory classes on Word, Excel, PowerPoint, and Publisher. These programs are commonly used in business offices but also for personal use. These classes will familiarize you with the basics of each program. Instructed by: Erin Orwig, SRC

Intro to Word

Fee: \$39

When: Tuesday, April 23, 9-11am

Intro to PowerPoint

Fee: \$39

When: Tuesday, May 7, 9-11am

Intro to Excel

Fee: \$39

When: Tuesday, April 30, 9-11am

Intro to Publisher

Fee: \$39

When: Tuesday, May 21, 9-11am

**To Register, Contact
SRC Community Outreach
309-833-6031**

src.edu/outreach 1-800-degrees

Canton • Macomb • Havana • Rushville

