

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, October 25, 2017, 6:00 p.m.
Spoon River College, 706 Maple Avenue, Rushville, Illinois

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, October 25, 2017, at 6:00 p.m., at Spoon River College Rushville Center, 706 Maple Avenue, Rushville, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present: Ms. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Kevin Meade
 Mr. Phil Murphy
 Mr. Kent Schleich
 Mr. Resham Singh, Jr.

Member Absent: Mrs. Gayle Blodgett

Also present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President, Administrative Services; Ms. Missy Wilkinson, Dean, Student Services; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Holly Norton, Dean, Transfer Education; Mr. Colin Davis, Director, Foundation; Mr. Rob Kirkham, Director, Rushville Center, and Ms. Julie Hampton, Executive Assistant, President/Recorder.

Also present: Mr. David Pistorius, First Midstate; and Mr. Mark Graves, CTS.

1.3 Invocation

Mr. Schleich gave the invocation.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

Mr. Schleich asked if there were any comments from the audience. There were no requests for public comment.

1.6 Approval of Minutes

1.6.1 September 27, 2017 Regular Meeting Minutes

Following a motion by Mrs. Butler, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the September 27, 2017 Regular Meeting Minutes.

1.7 Report – ICCTA Representative

Mrs. Blodgett was absent. In her absence, Dave Maguire reported that the next meeting will be held November 10 and 11 and will include a Legal Update. The legislature is currently in veto session. Dave said he doesn't think there is anything that impacts community colleges. Lastly, he reported that Representative Brady from Bloomington spoke yesterday morning, and he is one of the sponsors of legislation that is proposed for reorganizing some concepts of higher education. One of the issues raised in the meeting is that it is not as easy for community college students to transfer to four year institutions. Dave said Representative Brady is focused on seamless education.

President Oldfield said the other piece that is part of that bill is reviewing how the model of higher education is arranged. He referenced the changes in Wisconsin. There is a bill that was dropped but won't take effect until after January for committee discussions. Mr. Schleich asked if there is a lot of support for it. President Oldfield said there are those in favor unless it happens in their own back yard. The eastern side of the State of Illinois could see more programs similar to what UIS is, etc.

1.8 Report – Student Senate Representative

Mr. Resham Singh, Jr., presented the following report:

Phi Mu Tau, diesel program fraternity, held their annual Pancakes for Bette event this morning. This year the group raised approximately \$500 which will be donated to St. Jude Children's Research Hospital in memory of former SRC employee Bette Dye. Congratulations to Ryan Sandoval, a diesel and power systems technology major from Abingdon, on eating 17 pancakes and winning the pancake eating contest.

The Student Nurses Association is selling Krispy Kreme donuts for their fall fundraiser.

Students supported Domestic Violence Awareness month and invited everyone to "Go Purple." Students passed out purple ribbons for students and employees to wear. A representative from Fulton Mason Crisis Center, SRC Alumna Becky Sisson, was on the Canton Campus and Havana Center to provide information to students about domestic violence and answer questions.

Canton SGA hosted a blood drive today with Mississippi Valley Regional Blood Center and exceeded their goal with 15 units collected.

Members of STAGE (SRC Theatre Artists Group for Education), our drama club, under the guidance of advisor Douglas Okey, traveled to Chicago's Navy Pier Saturday, October 21, for the all-female production of Chicago Shakespeare Theatre's *The Taming of the Shrew*. The students, some of whom had never visited Chicago before this trip, were wowed by the beauty of the city, the festiveness of Navy Pier, and the high-quality professionalism of the CST production (to say nothing of the jaw-dropping traffic). The show took a non-traditional approach to Shakespeare's comedy, one which highlighted the inescapable politicism of the story. The trip exceeded expectations by providing entertainment, enrichment, education, excitement, and engagement.

For the month of October, Rushville Center students are currently playing a game of "Where's Edgar?" An Edgar Allen Poe action figure is hidden somewhere in the center each day. The person who finds the figure receives a book of short stories and poems by Poe.

Habitat for Humanity Macomb Campus Chapter is selling candy bars to raise money for a former SRC student who is a recipient of a Macomb Habitat home. Money raised will be used to purchase a bed and or dresser.

Phi Theta Kappa in Macomb is sponsoring “Race to End Hunger Challenge.” PTK, Habitat for Humanity, SGA, and TRIO are competing to see which organization can collect the most donations during the week of October 23-October 30th. All donations will benefit the Macomb LRC food pantry.

The Baggin’ with the King tournament honoring Ryan Windsor, who is an SRC student who won 2nd place in the American Cornhole Organization (ACO) World Singles and 1st place in the ACO World Doubles in August 2017, was held on October 19 on the Canton Campus. Eleven teams participated in the event, with Ryan Windsor and Vince Shupe winning first place and Will Robertson and Connor Alexa winning second place. All participants enjoyed free pizza, and SRC hoodies and t-shirts were awarded to the winners.

The Post-Secondary Agriculture Students (PAS) organization conducted a fund raiser selling pumpkins to support hurricane relief for a Texas ranch. The group will be sending a check to the Texas Farm Bureau for \$500 and would like to thank all the supporters of this endeavor.

For the month of October, TRIO students:

- visited Springfield for a University of Illinois-Springfield campus tour and stopped at the Lincoln Museum.
- attended the “Motown” musical at the Peoria Civic Center.
- participated in a “Discover Western” campus visit.

1.9 Report – Spoon River College Foundation

Mr. Phil Murphy presented the following report:

- **Financial**
- Revenues: \$4380.68
- Note that gifts of over \$15,000 were received this week that did not make the cutoff for deposits for this report.
- The Foundation Board met Wednesday, October 18 at 7:30 a.m., via IVS. Action at the meeting included:
- The Foundation accepting its 2016-17 audit, which came back completely clean. Thanks to Sarah Gray and the staff of the business office for their work!
- A committee of directors was formed to evaluate dual credit scholarship applications in late November for the Spring 2018 semester.
- The Foundation is reimbursing allowable expenses (as determined by the NJCAA) to help SRC student-athlete Luis Feliciano return to his native Puerto Rico to see his family and deliver a few supplies to his neighborhood.
- In addition, the Foundation also heard an update from members of the new SRC Speech and Debate Team, and their coach, Dr. Andrew Kirk. They received an innovation grant earlier this year to help the team get going.
- Colin is working with the marketing department to develop the Thanksgiving postcard, which is something that the Foundation began doing in 2015 as another way to thank its donors.
- The 2018-19 Scholarship Application is now available. Please encourage anyone who might be considering attending SRC next year to go to src.edu/scholarships and complete the application process. In addition, 9 Ag/Diesel students were awarded West Central FS Scholarships after interviewing a couple weeks ago, and approximately \$6000 in Fellheimer Scholarships were awarded for the Fall 2017 semester.

- The annual Alumni Awards Reception and Athletic Hall of Fame Dinner will take place on Saturday, November 4 in the Conference Center on the Canton Campus. A dinner/social hour will begin at 5, with the reception to begin at 6. Award recipients have been announced to the media. The event is free and open to the public, but RSVPs are needed to Lori Murphy by this Friday. We'd love to have you attend!

Mr. Colin Davis presented the following report:

- Save Saturday, March 24, 2018 on your calendar; it's the Macomb Murder Mystery Dinner to benefit the SRC Foundation. More information will be forthcoming.
- Tickets for "Songs and Snowflakes," the annual SRC Community Chorus holiday concert taking place on Dec. 2 and 3, are on sale now for \$10, general admission. They can be purchased by calling Lori Murphy at (309) 649-6260. As always, tickets benefit scholarships, and this year, they benefit the Vicki Murphy Memorial Scholarship, the Chorus' sixth permanent, endowed scholarship.
- An update on the Athletic campaign: Colin has opened discussions with a couple entities regarding naming rights on the gym, and approximately \$15,000-\$20,000 has been raised or committed to this point (before any naming rights or advertising rights secured). Colin also met with Beau Sutherland, Business Development Manager at the Peoria Civic Center, about their advertising packages and processes.
- Preparations are beginning for the annual #GivingSPOONday campaign on Giving Tuesday, which this year is Tuesday, Nov. 28. Colin will likely be asking for your help with this campaign, so be prepared! The goal this year is 250 gifts to the Foundation by the end of the day.

1.10 Report – Board Member Comments

Mr. Meade asked about the Ribbon Cutting for the Multipurpose Building. President Oldfield said it is tomorrow evening.

2.0 PRESIDENT'S REPORT

2.1 Communications

President Oldfield said the ribbon cutting for The Villas is tomorrow at 3:30 followed by a tour. He encouraged attendance. At 4:30, the College will hold the ribbon cutting for the Multipurpose Center at the Canton Campus. Tours will also be available. Current and former Board members will be recognized as well as the artist, Davis McCarty, who will also be in attendance.

President Oldfield commented that is a very busy time at the college. We had three different events today just at the Canton Campus. Tomorrow will be a busy day at the Macomb Campus. As we talk about retention as our goals, those activities are essential for the life of the college and the students. He thanked the staff for pulling that off.

President Oldfield reported that he had the opportunity to provide an update to the Canton Chamber on the State of the College, and he will be doing a similar presentation next week in Macomb. He addressed the fiscal concerns as well as the planning for the future. Really, we are trying to help people see that we are planning ahead and share that information with the committees. President Oldfield said he has also met with staff from the Canton School District. They are interested in expanding dual credit opportunities. It will be interesting to see other states offering free college and how that impacts preparedness. The most important component is our ability to offer college level courses to students still in high school.

President Oldfield reported that he was asked to sit on a strategic planning committee at WIU. The first meeting was yesterday and was an external environmental evaluation. He addressed

the feedback we get from students about their transfer experiences with WIU and how it is important for WIU to recognize those transfer students and be much more welcoming than what some of our students are experiencing now. Higher education is changing, and we need to change and adapt. He is the only community college person serving on this committee.

President Oldfield introduced Rob Kirkham, Director, Rushville Center.

- Rushville Center Update – Rob Kirkham presented the following report:

I want to welcome you to the Rushville Center. Each fall we look forward to your visit. Please take some time to look around while you are here. We had a late fall this year, but it appears to finally have caught up with us. Thanksgiving is just around the corner. I would like to organize this year's reports around some of the things that I am thankful for.

He is thankful for his student worker, Zach. This is his second year, and Rob said he never has to worry about lights being left on or windows being left open. He is also thankful for instructors who are arriving as much as two hours before classes and staying an hour or two after class to assist students.

I am thankful for our new Campus Assistant, Heather Vining. I used to hear an old cliché, "She hit the ground with both feet running." That certainly describes Heather. She has only been with us a few weeks, but she has made her presence known. She went through all the old files and discarded anything not currently useful. She reorganized the book closet. She helped with the Smiles Day parade, book sales, and student activities. Her energy is contagious. Our students have enjoyed the renewed emphasis on student activities. This month they are all searching the center in our "Where's Edgar?" game. Each day a small Edgar Allen Poe action figure is hidden somewhere in the center. The daily winner receives a book of stories and poems written by Poe. You are all invited to search if you like, or else ask and I will show you where Poe is hidden today (if there are no students watching). Our ESL students have also appreciated her presence since she is fluent in French as well as two other languages. I wish I could introduce her to you this evening, but on Tuesday and Wednesday evenings she teaches ESL at John Wood in Mount Sterling.

As long as I am mentioning our ESL students I should state that I am thankful for the ESL program. Cyndi is a committed professional. She has recruited quality volunteers that have been here faithfully helping. As a result the program has grown. For the past couple of years the program has run with two classes, beginning and advanced. If she had enough volunteers the program is almost large enough to add a third level. Janet Young and Jo Pierson have been just as committed to the GED program. They run a quality program that is a huge benefit to Schuyler and the surrounding counties. We as a school should be proud of the efforts we expend to reach all segments of our society. We offer a helping hand to those who really need one.

I am also thankful for our more traditional student body. On Saturday evening I was invited to spend an evening at a family wiener roast. I was not a part of the family. In addition to their own family, this family had invited people from their church and some of their former teachers. One of the young men there was one of my former students from SRC. He wanted to tell me where he finished his Bachelor's Degree after leaving Spoon River. He told me all about his new job and how much he liked it. He told me about his future plans to get his Master's Degree. My mind went back a few years to when he was one of our students. I remembered some of the difficult struggles he had to face and was thankful to be in a place where I could be there at a time such as that.

I am thankful that we entered into another fall holding our own as far as enrollment is concerned. We came close, but we did not have to cancel any classes due to lack of enrollment this fall. In fact we made some modest gains. I asked Missy to send me our 10th

day numbers. We did not show a decline from last year in any area. Actually over the past two years we have shown a 22.22% gain in total students, 36.67% gain in credit hours, and 33.33% gain in full-time equivalency, I realize that that is not such a great feat in a center as small as ours. One person is worth several percentage points. Still, considering the current educational climate, it is something to be thankful for. I also realize that is not the full story. Our 10th day figures do not include IVS, hybrid, or dual credit classes that meet in the Rushville Center. When I added those the number of credit hours taken in the Rushville Center more than doubled. Even that number does not tell our full story because it does not include those dual credit and traditional students who came to SRC through the front door of the Rushville Center then continued to take classes online or at one of the other locations. This year I advised students who took classes at all four locations.

I am thankful to be on Velvet’s Community Outreach Team. I have had the honor of helping with the summer children’s program in both Rushville and Havana. I have taught star gazing or night photography classes at all four locations. I was invited to be guest speaker at a joint effort by SRC and the Parlin-Ingersoll Library in Canton where we helped prepare people for the eclipse. I brought telescopes so the audience could see planets in the night sky. The library was able to give out hundreds of pairs of eclipse glasses. I was able to give out nearly a hundred pair in Rushville. This year we added a new woodworking class to our community outreach classes in Rushville. Because it was more complex than our regular classes we added a higher tuition. The class lasted for several weeks. It was taught in the woodworking shop at the high school. We had a full class with many positive reviews. This year we are using that pattern to host a quilting class. We plan to host the quilting class in our center during the winter months.

I am thankful for a successful job fair for DOT Foods, and we have an upcoming job fair scheduled for NTN Bower.

Before closing my report I want to mention that I recently attended the Business Institute put on at the Macomb Outreach Center. It was a quality event. Our Community Outreach Department is gearing up to become more active in partnering with local businesses to provide training. If we can be helpful with any of our Trustee’s training needs, please contact Velvet or Brad. This is a direction we would like to emphasize in the coming months.

President Oldfield thanked Rob for all he does for the Rushville Center and the community as well. He is a great ambassador. Thank you for you do for our students and the community.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month October 2017:

Payroll	\$ 502,548.56
Accounts Payable (excluding Travel)	557,986.14
Accounts Payable Travel Expenses	5,112.49
Accounts Payable BOT Travel Expenses	322.03
Student Refunds – Accounts Payable	10,108.48
Student Refunds – Nelnet (electronic)	<u>656,261.09</u>
TOTAL:	\$1,732,338.79

President Oldfield noted that we started a process for the different refund methods, and Nelnet is the new electronic option. This method has been very popular which also saves the college time and the costs for not printing paper checks. This is also a great timesaver for the students as well.

Following a motion by Mr. Singh, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month October 2017:

Payroll	\$ 502,548.56
Accounts Payable (excluding Travel)	557,986.14
Accounts Payable Travel Expenses	5,112.49
Accounts Payable BOT Travel Expenses	322.03
Student Refunds – Accounts Payable	10,108.48
Student Refunds – Nelnet (electronic)	<u>656,261.09</u>
TOTAL:	\$1,732,338.79

- 2.2.2 Adopt a Resolution providing for the issue of General Obligation Refunding Bonds, Series 2017, of the District, for the purpose of refunding certain outstanding obligations of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

President Oldfield said he is asking the Board to adopt a Resolution to provide for the issue of General Obligation Refunding Bonds, Series 2017, of the District, for the purpose of refunding certain outstanding obligations of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof. He turned the details over to David Pistorius, First Midstate, and Brett Stoller. David thanked the Board and distributed final maturity schedule. The bonds are sold, and we also had local participation. The bonds were callable December 1, 2017, and you can call them in 90 days ahead of time. We realized just under \$220,000 in savings. The net interest cost is just a tad over 3%. It is a five year issue which is what was remaining on the issue. This results in a savings to the tax papers. November 8 which is the dated date of this is the closing date and when the money will transfer. One document signed is the Certificate of Reduction of Tax form which will be filed with County Clerks and will include the adjustment. MidAmerica National Bank is the paying agent.

President Oldfield thanked David for his wisdom and guidance.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted a Resolution providing for the issue of General Obligation Refunding Bonds, Series 2017, of the District, for the purpose of refunding certain outstanding obligations of the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

- 2.2.3 Adopt a Resolution of Intent to Levy an Additional Tax. This tax is authorized under Illinois Statutes and notification has been received from ICCB of Spoon River College's eligibility to impose the levy.

President Oldfield reported that this is a slight increase for this year but a small decrease in the statewide average, and this also requires a publication. In the September and October folder in SharePoint is a comparison of some of the other colleges. Mr. Murphy said we don't include this anticipation in the budget? Brett said it is not included in the budget. Brett explained that he estimates what we receive from taxes. President Oldfield

said it is not additional, unplanned revenue for us. Mr. Maguire said the ICCB establishes the rate for community colleges. Mr. Schleich asked if there has been a year when we didn't. Dave said there may have been one year when the cost of the process was more expensive than what would have been realized.

Following a motion by Mr. Maguire, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted a Resolution of Intent to Levy an Additional Tax. This tax is authorized under Illinois Statutes and notification has been received from ICCB of Spoon River College's eligibility to impose the levy.

- 2.2.4 Adopt the PHS (Protection, Health, Safety) Project Resolution in the amount of \$217,000 for the replacement for the back two thirds of the Votec Roof. Funds will be available in 2018 from the upcoming PHS tax levy and the utilization of last year's PHS levy funds.

President Oldfield presented this item to the Trustees. He explained that in the past, we have had to send this to ICCB for approval, but ICCB recently dropped that requirement. There will be more local control to this project. This would go out for bid, and Brett would manage that. We did the similar project last year with Engle Hall. Mr. Maguire said depending on how the bids come in we could maybe do more. President Oldfield said yes, with Engle we were able to do more because of the bids. Brett said this one is the little unknown in Votec with a 20+ year old roof, we may find some insulation issues that need to be addressed as a part of the process. Dave asked about the timeline for going to bid. Brett said probably February/first of March for work to begin around the end of April or early May. With Votec, we could begin the work before classes are done for the spring semester. Mr. Schleich said the west 1/3 was done first. Brett said yes, the area that covers the classroom and the upper roof closer to the parking lots. There were two different funding sources for that work.

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the PHS (Protection, Health, Safety) Project Resolution in the amount of \$217,000 for the replacement for the back two thirds of the Votec Roof. Funds will be available in 2018 from the upcoming PHS tax levy and the utilization of last year's PHS levy funds.

- 2.2.5 Funding Bond Discussion

President Oldfield said this item with include Brett as well as Mark Graves from CTS to determine the amount the Board is comfortable bonding for and to proceed. That discussion has to occur tonight so David Pistorius of First Midstate can prepare the documents for Board Action in December.

Brett said we worked with CTS when we developed the Havana and Rushville Centers, and we are working with them again to try to plan out a new system for the HVAC proposal. Brett reviewed questions and options from the Trustees from this discussion last month.

Brett explained the options for the Canton HVAC replacement: traditional rooftop units (replace what we have right now) or a geothermal system. Both include replacing all ductwork, ceiling grid/tiles, and lighting with LED lights. He presented the replacement cost comparison for roof top units and geothermal, and geothermal would be about \$1.2 million less than roof top units. He also presented an annual Canton Campus utility cost

comparison and said that geothermal would cost about \$50,000 less per year. Brett said we would also realize another \$30,000 savings from LED lighting. He reviewed the payback comparisons as well. The geothermal system total cost is estimated at \$8,741,000 with work that would begin in February or March and continue to completion. Another option is to do the project in phases with cost estimates as follows: over 2 summers \$251,745 increase; over 3 summers \$557,700 increase. The Canton HVAC recommendation would be the geothermal system (\$8,471,000), phase over three summers (\$557,700) for a total project cost of \$9,028,700. The 3 phase schedule would be to start Phase 1 in the Summer of 2018 with drilling geothermal wells in March, build all mechanical rooms in March, and the work would begin on Taylor Hall the day after graduation and continue through early August. Phase 2 would be scheduled for the Summer of 2019 for Engle Hall, and Phase 3 would be the Summer of 2020 for the Centers Building. Brett showed the trustees an aerial view of the Canton Campus and explained the designated well fields for the geothermal project. He also showed the placement of the mechanical rooms on each of the three buildings. Brett also reviewed with the Trustees a funding schedule. Bond #1 – Spring 2018 would cover the Summer 2018 work – in the amount of \$4,726,000. That figure does not include the water tower or technology. Bond #2 – Spring 2019 would cover the summer 2019 and 2020 work – in the amount of \$4,302,700. Brett also reviewed with the Trustees the BLDD recommendations for other projects:

- Tuck pointing all Canton buildings (\$600,000)
- Replace lintels on all Canton Buildings (\$500,000)
- Mill and overlay parking lot (\$600,000)
- Renovate Canton Science Labs (\$300,000)
- Baseball/Softball fields on Canton Campus (\$1,000,000)
- Add Macomb Science Lab (\$100,000)

Brett said the lintel replacement would be a low priority. He said he is working with the Louisville Slugger group in Peoria on cost estimates for game ready fields. Brett said he thinks the estimate for fields is actually a little higher than listed by BLDD. Brett said there is a need for a second science lab in Macomb.

Brett reviewed the 2017 Bond issue:

Water Tower	\$1,000,000
Technology Bond	800,000 (separate payback schedule)
Geothermal Phase I	5,000,000
Other Projects	??
Total	\$6,800,000 not including possible Other Projects

Regarding mechanical rooms, Dave Maguire asked if the rooms are constructed in current space. Brett said all but Centers. The Centers mechanical room would be a “new” room, and we are increasing our building foot print and not taking away current space.

Brett explained that we have remaining funds from the Multipurpose building construction that could be used for field construction. He estimated that to be somewhere around \$400,000. Brett said with the new facility, people are asking about adding additional sports. He supports fully supporting existing teams first.

President Oldfield suggested taking the discussion in stages. He asked Mark Graves to explain Performance Contracting. Mark said in 2008/2009 CTS worked with the College for renovations and design enhancements. CTS is currently working with the College on the geothermal/HVAC project. They try to bring value to staff by leveraging resources and are involved in the HVAC interior renovations because they do a lot of work in this area. Mark said they recently worked with the Havana school district on their renovations and will be working with Macomb schools. Most of their work is in

education. Brett said performance contracting allows CTS to handle everything. Mark said legislation has been in effect since 1993 to allow community colleges to work with performance contractors, such as CTS. CTS provides design options to the college for consideration. Mark said we would be the one person to contract, and they provide a performance guarantee as well. Brett said when we did Rushville, Havana, and Macomb East, CTS helped us get a geothermal grant to help offset expenses. That has been a great help for us. When we do this project, because we are replacing old ductwork and roof top units, there is efficiency savings there and then the LED lights would reflect an additional significant savings on a monthly basis.

Mr. Schleich asked of projects they have been involved with, is geothermal what is always advised? Mark said not in Havana. Two different systems are considered and designed for considerations. Sometimes the geothermal is not the decision because environmental issues or first costs. CTS provides the options and costs. Brett said we have a lot of space for geothermal wells. A high school may have issues with land space that does not lend itself to geothermal. Mark told Kent about half of their clients are geothermal. The sensitivity analysis is key because right now gas prices are very low. The analysis reflects what the savings could be if the gas prices increase. Mark said gas prices have dropped over the last five years.

Dave Maguire said at the last board meeting, Trustee Blodgett asked about geothermal, hybrid, alternatives as the question the Board would like to know if there are other options available and if that should be considered or if geothermal is the way to go. Brett said we have looked at three or four different systems for consideration, and we do have a “hybrid” system at the gym with geothermal and additional heat options. CTS has been to campus numerous times with engineers to consider options. Mark said their engineers have met with college staff about control, first cost, location of units, and two outside engineering firms sat down with staff as well. The two being presented (rooftop units and geothermal) at this point are the recommended options for the projects.

Mr. Cremer said if we did see natural gas prices start to increase, do we have the opportunity to lock in prices. Brett said yes, we are a part of a local government purchasing group that would allow us to lock in. Constellation is the company that handles that. Jerry asked if we would consider that. Brett said absolutely, we constantly review that. Dave asked if the proposed system has a natural gas back up. Mark said the one designed now will have four heat pumps and one is a boiler type system for supplemental heat on extreme days. Dave asked if that is the same concept as the multipurpose building. Brett said similar. President Oldfield said that is just for the gymnasium portion of the multipurpose building.

Mr. Schleich asked about the 30 year life on geothermal, and do the wells have unlimited life? Mark said the wellfields have a 50 year life warranty. Mr. Meade asked what the oldest geothermal field is? Mark said he didn't know but will find out. Mr. Singh asked if you could redrill well fields. Mark said if you need a new well field, you should abandon the existing well field and drill new wells in that field.

President Oldfield said the next decision point is deciding roof top units or geothermal. His sense from the board that everyone is comfortable with geothermal. It was the consensus of the Board to go with geothermal.

Mr. Cremer asked about our experience with geothermal at the outreach center. Brett said it has been fine. Brett explained some of the division and improvements of zones and areas in Canton with geothermal. It will provide much better control for student comfort in classrooms and employees in offices. It is flexible enough to handle future design changes. Dave said this project essentially removes everything from the ceiling to the roof and replace with new. Brett said yes, and it will also include lighting

improvements. Brett said there are grant opportunities for the LED lighting, and we may also get a rebate or discount from Ameren for LED. President Oldfield said occupancy sensors will be included as well.

Mrs. Butler said her goal in looking at other project was not to add to this bonding issue but to get them in front of the Board to start planning. President Oldfield said his next question is what other projects should be considered. He said the Macomb science lab is a pretty critical project and will provide us with more science lab opportunities for students. That lab has a capacity of 24. President Oldfield said the location of this lab would be close to the current science lab in the Macomb Campus. It could also be designed to be a lecture/lab combo and would be a good return on the investment and enhance the offerings at the Macomb Campus. President Oldfield said all of the Other Projects on the list have merit but at the same time, the Macomb Science lab has the best return on investment.

Mr. Maguire said we are at \$6.8 with tech bonds, water tower, and HVAC. President Oldfield said the Macomb Science lab would add an additional \$100,000 and have a great return. Brett said we do have other funding options for some of the projects on that list and could utilize Protection, Health, Safety funds. It can't be the parking lot, but it could be tuck pointing. Resham asked if the lintels would be connected to the roof top units. Brett said once the roof top units are removed, the lintels wouldn't be necessary and we could do something different.

President Oldfield said at the next bond issuance, an additional project would be recommended to be included to go with that issue. He said that future planning would always include an additional project. Mrs. Butler said she would like to see that list established as a continuing list. Mr. Meade asked about a similar payback on the Canton labs. President Oldfield said the Canton labs would be more of a cosmetic upgrade and/or ventilation issues that we will eventually need to address. Brett said we have plenty of space in the Canton labs where there is space issues in Macomb. President Oldfield said the biggest drawback to the Canton labs is the lack of universal design. Kevin asked about tuck pointing and the parking lot and current conditions. President Oldfield said tuck pointing would be a higher priority than the parking lot, but the parking lots could be striped, and we do have an issue in the Centers entry drive that could be addressed. The rest of the parking lots are solid and pot hole free. It could be done as a Protection Health Safety project. Brett said we have completed some tuck pointing in the past, and before the Votec roof was decided, the tuck pointing was going to be the recommended project. We can contract on a much smaller basis to address the worst sections.

Mr. Maguire asked if we go with \$6.9 million, what is the timeframe with the bonds, and he said his concern is keeping the levy constant. Brett said it will have an effect on the levy. He reviewed the possible increase. We would probably end up in 2026 instead of 2028. We would come back for technology in four years. Brett said he can work with First Midstate to effect the tax rate as little as possible. President Oldfield said roughly it would be around 4 to 4.5 cent increase, and we are paying off \$1.8 million each year.

Brett said he will begin working with David Pistorius tomorrow. President Oldfield said he agrees with Brett that \$600,000 for tuck pointing is excessive, and he sees some smaller tuck pointing opportunities at a far less price. Mr. Meade suggested partial funding to address immediate tuck pointing concerns.

Mr. Schleich asked if the Board is interested in going to \$7 million in order to address the lab and tuck pointing. It was the consensus of the Board to work with First Midstate on a \$7 million issue with \$100,000 for tuck pointing and \$100,000 for a Macomb Science lab. President Oldfield reminded everyone that we will have some carryover for

the multipurpose facility that can be applied to capital projects at the Canton Campus. Brett said the Board can discuss that at the January Retreat when a more solid figure is known and projects can be identified for that. Mrs. Butler asked if there is a CDB time limit. President Oldfield said it is our money because it was the contingency funds. We did that extra when CDB was frozen due to the State issues. President Oldfield said we still need a sidewalk or pedestrian walkway to The Villas. The Villas has committed to helping address that, and that is not on the list of possible projects. The engineers have the location of the water tower identified. We don't have the walkway to The Villas identified yet.

Brett said he will talk with David Pistorius to see if we can start the bond process in November, and if not, we will proceed in December. Dave Maguire said part of the timeline on performance contracting with the procedures for the Board. Brett said back in 2008 the Board hired CTS, so there is on process for that. We will be working with CTS on the phases and will be bringing those back to the Board for required approvals.

Mr. Singh asked about renovations for the Canton lab. How much would it take for a few seats for accommodations for students? President Oldfield said that is already being done. Eventually we would need a universal design for anyone.

Mr. Maguire said he is very pleased with CTS and wants to be sure we are doing what we need to considering the timeline since the Board's action in 2008. Mark said action to reaffirm the performance contractor would be fine.

President Oldfield said he will keep the Board up to date on the communications with First Midstate and the timeline for the bond issue. Brett said he will also work with McClure Engineering and keep the Board informed of the timeline for the water tower.

2.3 Institutional Planning

- Career and Workforce Education Report – Brad O'Brien presented the following report:

Brad presented WIOA 101 and explained that WIOA stands for the Workforce Innovation and Opportunity Act of 2014. This is the reform of WIA which became law in 1998. Brad explained that the reaffirmed role of the American Job Center brought together several key employment, education, and training programs. This is done with the goal of eliminating duplication of services. WIOA has 4 Required Core Partners:

- DCEO (Department of Commerce & Economic Development)
- Adult Education and Family Literacy programs
- Illinois Department of Employment Security
- Department of Human Resources

Brad shared the WIOA Goals:

- Aligns Federal Investments to Support Job seekers and Employers
- Strengthens the Governing Bodies that Establish State, Regional, and Local Workforce Investment Priorities
- Helps Employers Find Workers with the Necessary Skills
- Aligns Goals and Increases Accountability and Information for Job Seekers and the Public
- Fosters Regional Collaboration to Meet the Needs of Regional Economies
- Targets Workforce Services to better serve Job Seekers
- Improves Services to Individuals with Disabilities
- Support Access to Services

Brad explained the WIOA Structure as follows:

- WIOA (Federal law)
- Illinois Workforce Innovation Board
- ICCB Workforce Education Strategic Plan

- Local Workforce Investment Agencies (26)
- SRC belongs to LWIAs
 - Fulton and Mason counties (LWIA #15)
 - McDonough and Schuyler counties (LWIA #14)

Brad said that WIOA law requires each local agency to have a one stop shop within it where services from all required partners are representative. This may be through direct phone or web contact. LWIA #14 is in Quincy, and LWIA #15 is in Peoria.

What specific role does SRC play? Adult Education and Career Tech work together:

- Better collaboration
- Help build the local and state economy
- End the cycle of poverty
- Meet the needs of local businesses
- Train people to get them into good, self-sustaining jobs
- Guide people into the correct career paths
- Contribute to training the more than 322,000 unemployed people in Illinois to fill more than 175,000 vacant jobs in Illinois.

President Oldfield said Brad gave the Board a great 101 and explained that Brad and Chad Murphy work with the LWIAs to determine what our role is. When it first started, they wanted us to pay a fee to both because we are in both. President Oldfield said we would not pay for both, and ICCB ruled that a community college only has to pay in to one workforce agency, and we pay in to the workforce agency in Peoria. We pay our funds to Career Link on the Peoria side. The Quincy location would not support many of our needs from Macomb. Brad said it is a good system that was really designed more for urban areas. Through the three years of development, it is coming along and there is great collaboration. President Oldfield is on the board for #15 that is ourselves, ICC, and Heartland Community College. We equally divide that cost by 1/3 and presidents have agreed to review this after one year. President Oldfield said his hunch is that ICC and Heartland will received the majority of the references. We support the references from Career Link in Havana and Canton. President Oldfield said the advantage is the coordination of effort and it truly gets employers and educational and human entities coordination. We utilize nearly all of the entities listed as Required Partners. Brad said WIA as it previously existed was to put people to work. WIOA is to make sure people are on the correct career path and have the services needed to reach self-sustaining jobs. It also facilitates cross training among the agencies.

- Facilities Update – Brett Stoller presented the following report:

President Oldfield said there would not be an additional Facilities Update.

3.0 ADDITIONAL ITEMS

Mr. Schleich thanked Rob Kirkham on behalf of the Board of Trustees and said he is thankful for his work and his hospitality when we have the Board meeting here.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act (120/2, c.), the Board of Trustees will adjourn to Closed Session for: 1) The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 2). Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mr. Maguire, seconded by Mr. Murphy, and unanimous approval, the October 25, 2017 Board Meeting of the Spoon River College Board of Trustees adjourned at 8:23 p.m.

Mr. Kent Schleich, Chair

Date

Mr. Phillip Murphy, Secretary