

**MINUTES OF THE REGULAR MEETING  
OF THE  
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE**

**Wednesday, June 26, 2019  
6:00 p.m.**

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, June 26, 2019, in Room T201, Taylor Hall, Canton Campus, Canton, Illinois.

**1.0 GENERAL FUNCTIONS**

**1.1 Call to Order**

Mr. Kent Schleich, Chair, called the meeting to order at 6:00 p.m.

**1.2 Roll Call**

Members Present:            Mr. John Biernbaum  
                                     Mrs. Linda Butler  
                                     Mr. Jerry Cremer  
                                     Mr. Dave Maguire  
                                     Mr. Kevin Meade  
                                     Mr. Phil Murphy  
                                     Mr. Kent Schleich  
                                     Ms. Molly Linder

Also present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Andrea Thomson, Human Resources Director; Ms. Missy Wilkinson, Dean, Student Services; Ms. Sally Shields, Coordinator, College Information; Ms. Sarah Dalpiaz, Math Faculty; Ms. Jamie Kotewa, Art Faculty, Ms. Bridgett Loftus, Chemistry Faculty; Ms. Beth Van Tine, Education Faculty; and Ms. Julie Hampton, Executive Assistant to the President/Recorder.

Also present: Mr. Mike Eddy, Citizens Insurance.

**1.3 Invocation**

Mr. Maguire gave the invocation.

**1.4 Welcome of Guests**

Mr. Schleich welcomed the guests who were in attendance.

**1.5 Public Comment**

Mr. Schleich asked if any members of the audience wished to address the Board.

There were no public comments.

**1.6 Approval of Minutes**

**1.6.1 May 22, 2019 Closed Session Minutes Review Committee Minutes**

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the May 22, 2019 Closed Session Minutes Review Committee Minutes.

1.6.2 May 22, 2019 Regular Meeting Minutes

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the May 22, 2019 Regular Meeting Minutes.

1.6.3 May 22, 2019 Closed Session Minutes

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the May 22, 2019 Closed Session Minutes.

1.7 Report – ICCTA Representative

Mr. Dave Maguire presented the following report:

On June 30<sup>th</sup> Mike Monaghan will officially retire as the Executive Director of the Illinois Community College Trustees Association. He has been with the association for over 30, serving as Executive Director since 2004. During the annual meeting held June 6-8, 2019 in Itasca, we had multiple opportunities to recognize Mike for his years of service to community colleges.

James “Jim” Walter Reed, Jr. has been selected to be the new ICCTA Executive Director. His first day will be Monday, July 15, 2019. He comes to us from Illinois Education Association where he was their Director of Government Relations. He has previously worked at the Illinois Attorney General’s Office and served other groups in legislative and advocacy role.

Highlights of what was covered during the annual meeting have been electronically distributed to those on the ICCTA email distribution list.

Major items of note during the meetings:

A four hour trustee leadership training [as required by Public Act 99-0692](#) was provided by the attorneys from the firm of Robbins Schwartz. The session was video recorded and hopefully will be available within the 120 day timeline for compliance. I was able to secure an extra copy of the hand out materials that can be made available.

A special Trustees Roundtable was held with a presentation by a representative of Carl Sandburg College concerning ESports. Surprising is the number of people who watch online gaming league play. The number is in the millions. Carl Sandburg is looking at total cash outlay of \$50,000 which would be paid for if 12 students would enroll and be competitors.

The annual meeting is when the association annually recognizes faculty, students, trustees, colleges, business/partnerships and individuals who have contributed to the community college system. It is great to see the diverse group of individuals that are recognized for their accomplishments.

At the Board of Representatives meeting our legislative counsel of Tom Ryder and Jessica Nardulli gave and End of Legislative Session update. Their report stated in part:

The Democrat-controlled Illinois General Assembly and Governor Pritzker enacted Illinois' most sweeping and consequential legislative agenda in a generation, often with Republican support. The distributed report includes information on the following issues:

- FY 2020 state budget
- Graduated income tax amendment
- Capital plan
- Gaming expansion
- Legalization of marijuana
- Minimum wage increase

They reported that it was one of the most intense legislative session with multiple issues coming down to the wire. There were over 3,000 pages of legislation circulating in the last week. Jessica noted the 3% to 6% threshold for SURS penalty was included in the BIMP Act though and she feels we are not done with the subject. The Capital Bill that was passed is a six year plan. Projects being released over a period of time as funds become available for bonding. The budget includes a [5 percent increase in state funding](#) to the community college system. Individual colleges will receive different amounts based upon enrollment and programs. The Board of Representatives [agreed to suspend activity on pursuing changes in the Illinois Public Investment Act at this time](#).

Finally, of note, by legislative resolution the Illinois Community College Board have been charges to respond to three items. 1) transition on the Perkins Act, 2) an examine of transfer students to 4 year institutions and 3) remediation/developmental education (ICCTA is designated with a seat on this Task Force).

[The next ICCTA meeting will take place September 13-14, 2019, at the President Abraham Lincoln Springfield Doubletree Hotel in Springfield, Illinois.](#)

### **Upcoming dates and meetings of interest:**

#### **JULY 2019**

[July 18 College Changes Everything conference, Tinley Park Convention Center, Tinley Park](#)  
[Subject to call Illinois Community College Board meetings](#)

#### **AUGUST 2019**

[August 2 – 3 ICCTA Executive Committee Retreat, southern Illinois](#)

[August 6 Illinois Board of Higher Education meeting, via videoconference in Springfield and Aurora](#)

[Date TBA Illinois Community College Board retreat, location TBA](#)

#### **SEPTEMBER 2019**

[September 10 Illinois Board of Higher Education meeting, Waubensee Community College, Sugar Grove](#)

[September 11 – 13 Illinois Council of Community College Presidents retreat and meetings, President Abraham Lincoln Hotel, Springfield](#)

[September 12 Illinois Student Assistance Commission meeting, Chicago](#)

[September 12 – 13 State Universities Retirement System meetings, Chicago](#)

[September 13 – 14 ICCTA Board of Representatives and committee meetings, President Abraham Lincoln Hotel, Springfield](#)

[September 20 Illinois Community College Board meetings, Harold Washington College, Chicago](#)

## **OCTOBER 2019**

October 16 – 19 [Association of Community College Trustees Leadership Congress, Hilton San Francisco Union Square, San Francisco](#)  
October 28 – 30 [Illinois General Assembly veto session, Springfield](#)

## **NOVEMBER 2019**

November 7 – 8 [Illinois Council of Community College Presidents meetings, Hyatt Regency Hotel, Lisle](#)  
November 8 – 9 [ICCTA Board of Representatives and committee meetings, Hyatt Regency Hotel, Lisle](#)  
November 12 – 14 [Illinois General Assembly veto session, Springfield](#)

## **DECEMBER 2019**

December 5 [Illinois Student Assistance Commission meeting, Chicago](#)  
December 5 – 6 [State Universities Retirement System meetings, Chicago](#)  
December 6 [Illinois Community College Board meetings, Crisp II Community College Center, Springfield](#)  
December 10 [Illinois Board of Higher Education meeting, DePaul University, Lincoln Park campus, Chicago](#)

## **FEBRUARY 2020**

February 9-12 [Community College National Legislative Summit](#) (sponsored by the Association of Community College Trustees and the American Association of Community Colleges), Washington, D.C.

Mr. Murphy asked about the pension issue. President Oldfield said the 6% rule moved to 3% with Governor Rauner, and it is now moved back to 6%. President Oldfield said IEA and IFT both worked very hard to get that done. Dave said that Jessica Nardulli said it will probably come back again for some adjustments.

Mr. Maguire distributed the ICCB budget for community colleges. Mr. Meade asked about the funding for capital improvements. Dave said that is the Capital Renewal. Kevin asked what it will be used for. President Oldfield said there were the capital funds that we received, and our funds come out of bonding funds. The Macomb East project is 6.1 million out of the \$172 million. President Oldfield said there is also a question that there is a bridge program in Student Support Services for \$23 million. The question is where the capital funds on the ICCB budget is going.

Mr. Schleich asked about the attendance at the annual meeting in Itasca and if it varies from when the meeting is held downstate. Dave said it was well attended, and President Oldfield said he thought the suburban schools had more in attendance because it was close.

### 1.8 Report – Student Government Representative

Ms. Molly Linder said there was no report for this evening.

### 1.9 Report - Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financial
  - Revenues: \$27,245.80
- As is tradition, the Foundation Board did not meet in June and will reconvene on July 17 at 7:30 a.m. via IVS.
- Colin completed orientation sessions with three new board members this June – Laura Leezer (Citizens Bank, Macomb); Melissa Worley (HyVee, Macomb); and John Davis (Davis

Ford & Davis Buick-GMC, Canton). We're excited to welcome them to the board, and they're excited to hit the ground running.

- This creates a 17-member board for the Foundation, with Steve Hopper's departure after six years of service. As Steve is currently the Vice Chair, Denise Kirgan has agreed to step into the Vice Chair role as of July 1, and Nick Tinsman will serve as Secretary.
- As usual this time of year, we're preparing for our annual golf outing to be held one month from today at Wee-Ma-Tuk Hills Country Club. In addition, June 30 is our fiscal year end, so the annual audit is underway and the Joint Boards Campaign will be coming to an end. If you haven't made a gift to the Foundation this fiscal year, please consider doing so.
- And, as you may hear down the hall, the SRC Community Chorus production of *Guys and Dolls* is nearing its run. The Thursday through Sunday run this week has been sold out for weeks, but in exchange for a donation to the David Bishop Memorial Scholarship, some people will be in the audience for tonight's dress rehearsal. The show will be going on when the meeting is over, so please do not go to the other end of the hallway following the meeting.

### *Foundation Year in Review*

With no meeting, Colin (who is watching his daughter tonight since everyone else in the Davis clan is involved in show business this week) thought it was important to hit some of the Foundation's highlights of the previous year. He's included a sheet for your review that Sarah Gray created for our last meeting. It doesn't run on the fiscal year basis since this is presented at our May Annual Meeting, but it gives you a good idea of how the Foundation compares to itself on a year-to-year basis. He also asked me to deliver this report on his behalf:

Obviously we're a bit down this year from last year (\$421,937.91), but when you're talking about literally the best year the Foundation has ever had (2017-18) in terms of revenue, being down just "a bit" is just fine.

The \$385,019.05 in total revenue this year compares favorably when compared with 2016-17 (\$345,922.61), 2015-16 (\$379,935.13), and 2014-15 (\$317,004.11). So, compared with 2017-18, we may be down, but we're enjoying the second-best year the Foundation has ever had in terms of revenue, and perhaps more importantly, we've—for the first time in the Foundation's history—solidified the \$300,000 mark as a year-end revenue benchmark. That's significant because it shows how far this organization has come in the past decade or so.

What also shows how far this organization has come is its total assets. From being below \$1 million in the mid to late 2000s, the Foundation sat at \$2.3 million when Colin arrived in May 2015 and now contains over \$4 million (\$4.06 million, to be closer) in total assets. We reached the \$4 million mark for the first time this year, and the Foundation, as it should, celebrated that as a major milestone but has no plans to rest on its laurels.

The unrestricted funds, which is a major goal of ours, continue to increase (~\$38,000 in 2015 to \$95,000 today), and both revenue and expenses for the unrestricted funds remain on par with the previous year when you account for a gift to the Foundation in 2017-18 which was used to purchase two new manikins for the Nursing Department. Since the gift was made and used within a short span of time and was expected to be a one-time gift, we reflected those funds in unrestricted funds to avoid creating new budget lines.

Facilities expenses are down significantly, owing largely to our commitment to outfitting the multipurpose facility being complete. However, with projects such as new signage, new facilities, some gradual facelifts to the Arboretum and potentially assisting with campus landscaping all potentially being on the horizon, "saving up" is just fine.

We paid out more in scholarships this year than last, and we're hopeful those continue to increase. We now routinely offer well over \$100,000 in scholarships (though some obviously go unawarded) and offered more in terms of dollars and number of scholarships for 2019-20

students than any other year. It's a shame that we couldn't fill some needs for everyone, but that also likely means that more students are considering SRC than in the past couple of years, which is a good thing. Colin attended the Canton High School senior ceremony on May 13, and we are getting a significant percentage of the senior class. It's great to see that number go up and to see a high number of students who are not only attending SRC, but are excited about doing so. Phil said that the College for Kids utilizing the multipurpose building this year certainly helps with getting people on campus.

Among many other things, we saw four new endowed scholarships be created, we made progress toward the athletic campaign (albeit gradual), a new-record #GivingSPOONday campaign (which has become a model for our counterparts) and 10 new employee payroll deductions with our employee campaign. We completed the update to the Memorandum of Understanding with the college, worked toward bringing our investment policy more in line with our goals, and are developing plans to structure the Foundation in a way that gets more involvement from the Foundation Board to help provide more energy and accountability behind the many projects we want to ultimately undertake.

But there remains a lot of work to be done in terms of the athletic campaign, moving closer to our annual campaign, and ultimately engaging more alumni. I feel strongly that we have a good framework for doing so, and I appreciate all of your help in all of these endeavors. I'm ready to make even bigger things happen with all of you.

Mr. Schleich asked about scholarship revenue. He would assume that you would give all of that out. Mr. Murphy said there are some scholarships with parameters. President Oldfield said we can't award everything out especially if they are endowed scholarships. Kent clarified that endowed scholarships are included in that scholarship revenue. President Oldfield said that figure includes flow through dollars. He said we also have a couple of trust payments that come in on an annual basis. Kent asked about flow through dollars. President Oldfield said, for example, a retired community college president lives locally and has a scholarship that he provides to students as more of an emergency scholarship. He will provide that funding that will go through the Foundation to the student's account. Mr. Biernbaum clarified that it's not necessarily a permanent scholarship. President Oldfield said yes. Phil said that some may not be given based on criteria. Missy Wilkinson explained that she is on the scholarship awards committee, and Colin works with donors, and if we don't have students who meet the specific requirements they are awarded to students who closely meet the criteria. We awarded all of the scholarship dollars this year. Mr. Meade said we have had funds in the past that goes unawarded because of lack of applicants.

#### 1.10 Report – Board Member Comments

There were no Board member comments.

## 2.0 PRESIDENT'S REPORT

### 2.1 Communications

President Oldfield selected to serve on an AACCC Commission for Rural Community Colleges. He will serve for two years at the national level, and July 1 is the start of the Commission. It will be interesting and insightful to serve on this Commission. Apprenticeship programs and federal funding is at issue now. In a rural area with a smaller student base and smaller employer base it can be a challenge. There will be two meetings during each year.

President Oldfield reported that he met with Gordy Taylor, former WIU Advancement Officer and Alumni Coordinator. Gordy interviewed President Oldfield for a local broadcast show. It was a great opportunity to talk about SRC and our history and where we are going.

President Oldfield reported that he had an opportunity to provide the voice for a commercial that is playing on 98.1 now until the beginning of August.

Lastly, President Oldfield highlighted MAP funding. Community college students got a \$23 increase, which is sad. Students with the most need often attend community colleges. He encouraged everyone to visit with legislators and express our concern. While we had great victories with the legislature, there are still many opportunities for improvement.

## 2.2 Business and Finance Report

### 2.2.1 Authorize the following payments for the month of June 2019:

Payroll	\$ 569,555.53
Accounts Payable (excluding travel)	811,566.11
Accounts Payable Travel Expenses	13,662.70
Accounts Payable BOT Travel Expenses	837.55
Electronic Payments (Health/Life Insurance)	139,208.59
Student Refunds (Accounts Payable)	78.00
Student Refunds (Nelnet – electronic)	<u>6,057.60</u>
<b>TOTAL:</b>	<b>\$1,540,966.07</b>

Following a motion by Mrs. Butler, seconded by Mr. Biernbaum, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of June 2019:

Payroll	\$ 569,555.53
Accounts Payable (excluding travel)	811,566.11
Accounts Payable Travel Expenses	13,662.70
Accounts Payable BOT Travel Expenses	837.55
Electronic Payments (Health/Life Insurance)	139,208.59
Student Refunds (Accounts Payable)	78.00
Student Refunds (Nelnet – electronic)	<u>6,057.60</u>
<b>TOTAL:</b>	<b>\$1,540,966.07</b>

### 2.2.2 Appointment of College Attorney: engage the firm of Froehling, Weber, and Schell of Canton, Illinois, as the college attorneys through June 2020.

President Oldfield presented this item and reported that the rate remains the same as last year. Nancy Schell is the attorney of record.

Following a motion by Mr. Cremer, seconded by Ms. Linder, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of College Attorney: engage the firm of Froehling, Weber, and Schell of Canton, Illinois, as the college attorneys through June 2020.

### 2.2.3 Appointment of Employment Law Consultant: engage the firm of Davis and Campbell of Peoria, Illinois, through June 2020 to provide services and advice concerning matters pertaining to employment law.

President Oldfield presented this item for consideration. The rate remains the same, and the attorney of record is Keith Braskich.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Employment Law Consultant: engage the firm of Davis and Campbell of Peoria, Illinois, through June 2020 to provide services and advice concerning matters pertaining to employment law.

- 2.2.4 Approve a standing purchase order for the purchase of lifecycle computer equipment (PC, monitors, printers) for FY20. The total for the purchase order will not exceed \$150,000. Funds for this standing purchase order are available from the FY20 lifecycle funds. Purchases will follow all SRC purchasing policy requirements.

Mr. Meade made a motion to approve. Mr. Maguire clarified that the motion as follows: Approve a standing purchase order, with one or multiple vendors, for the purchase of lifecycle computer equipment (PC, monitors, printers) for FY20. The total for the purchase order, will not exceed \$150,000. Purchases will follow all SRC purchasing policy requirements. Mr. Murphy seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a standing purchase order, with one or multiple vendors, for the purchase of lifecycle computer equipment (PC, monitors, printers) for FY20. The total for the purchase order will not exceed \$150,000. Purchases will follow all SRC purchasing policy requirements. Funds for this standing purchase order are available from the FY20 lifecycle funds.

- 2.2.5 Approve a contract with Liberty Mutual, agent Unland Insurance & Benefits, Macomb, Illinois, in the amount of \$110,093 for property, auto, general liability, and school board legal liability insurance effective July 1, 2019 through June 30, 2020.

President Oldfield presented this item for consideration. Representing agent Mike Eddy is present with us this evening. Mike thanked the Board for the relationship with the College, Brett, and the Board, and they look forward to working with the College. President Oldfield thanked Mike for his help as well. Mike said that he and Brett have talked in the past about the three year process, if something comes up, they have access to all of the carriers in the bid process if anything needs to be reviewed.

Following a motion by Mr. Biernbaum, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract with Liberty Mutual, agent Unland Insurance & Benefits, Macomb, Illinois, in the amount of \$110,093 for property, auto, general liability, and school board legal liability insurance effective July 1, 2019 through June 30, 2020.

- 2.2.6 Approve a contract with Accident Fund, agent Unland Insurance & Benefits, Macomb, Illinois, in the amount of \$28,206 for Worker's Compensation insurance effective July 1, 2019 through June 30, 2020.

President Oldfield presented this item for consideration. Mike Eddy added that there is a possibility of receiving a dividend back with Accident Fund. It is dependent upon the area and what is done.

Following a motion by Ms. Linder, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract with Accident Fund, agent Unland Insurance & Benefits, Macomb, Illinois, in the amount of \$28,206 for Worker's Compensation insurance effective July 1, 2019 through June 30, 2020.

- 2.2.7 Resource Allocation and Management Plan (RAMP) Project. Authorize submission of the capital budget request for the Drama Auditorium/Theater Addition to the Multipurpose Facility at the Canton Campus. The total cost of the project is \$11,705,600 of which \$8,779,200 is being requested. A local match of \$2,926,400 is required.

Mr. Schleich said this item was removed from consideration. President Oldfield said after the agenda was published, ICCB contracted Brett Stoller and said every project on the list was funded, and the rules are being reviewed, but we thought we were still under the former July 1 deadline, which is now not the case. This RAMP project will be reviewed and could be back on the agenda for consideration this fall. This project will also be a Retreat item in July.

### 2.3 Institutional Planning

President Oldfield said that one of the Strategic Planning initiatives is Guided Pathways, and Brad and his staff worked together to host a Career Expo that provided the opportunity for multiple careers in one stop for the students.

\* Career and Workforce Education Report – Brad O'Brien presented the following report:

#### Career Expo at Canton High School Spring 2019

As you know, at the recommendation of the SRC Board of Trustees, we continue to work to improve graduation and retention rates at SRC. As President Oldfield has mentioned in the past, SRC has decided to pursue the Guided pathway model to assist in this endeavor.

The college is beginning a process of creating clearer more concise pathways to credential attainment. Many of these pathways are currently in place, however, students may sometimes be on their own identifying them. We will work to better assist and direct students in identifying pathways and working with them on their journey to credential attainment.

This process has to begin as early as middle school and sometimes even elementary school. Making it more important than ever that we introduce students to careers as early and often as possible. Spoon River College currently hosts 8<sup>th</sup> grade reality store and 10<sup>th</sup> grade career day. We also take every opportunity to visit school career fairs when possible. Rushville High School has a great career fair each fall that we are always happy to participate in. We have been active in the Havana and Fulton County Health Care programs. Many of our staff visits elementary schools to share information about careers in a way that that age child understands. Even this summer, the Canton Summer Youth program was focused on career exploration.

One new even that was added this year was the Canton High School Career Expo. In partnership with the Canton Area Chamber of Commerce, SIU Medicine Office of Regional Programs, and the University of Illinois Extension, we hosted a career expo at CHS for over 300 juniors and seniors.

We broke the event into six career clusters:

- Manufacturing, Engineering, and Logistics
- Agriculture, Food, and Natural Resources
- Business Management and Administration

- Arts, Communication, & Information Systems
- Human Services
- Health and Life Science

In all, we had 43 businesses set up to answer questions and provide hands on demonstrations for the students who visited each cluster. All of the businesses were from the local regional area in order to showcase good careers that could be had without leaving the area. Feedback from the students who attended was very positive. WE met with all of the students before the event to prepare them for how to introduce themselves, etc. The goal is to expand this throughout our district.

The Trustees thanked Brad for his report.

### 2.3.1 Employment Contract, Vice President

President Oldfield presented this item for consideration and explained it includes a 2.75% salary increase with contract dates updated for an additional year.

Following a motion by Mr. Maguire, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Employment Contract, Vice President which includes a 2.75% salary increase as well as updated contract dates for one additional year.

### 2.3.2 Employment Contract, President

Mr. Schleich presented this item. He explained that the evaluation process has been completed.

Mr. Maguire made a motion to approve the Employment Contract, President, which has been posted on the College's website, and includes a one year extension and other adjustments on dates and the salary of \$135,000. Mr. Schleich thanked Trustee Butler for her work on this contract with the College Attorney. Mrs. Butler seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Employment Contract, President, which includes a one year extension and other adjustments on date and a salary of \$135,000.

On behalf of the Board, Mr. Schleich thanked President Oldfield and said the Board appreciates his efforts and look forward to many more years. President Oldfield thanked the Board.

### 2.3.3 Appointment of Jamie Kotewa to the position of Art Faculty, effective August 15, 2019, at an annual salary of \$46,269. This is a full-time, tenure track position, and a biographical résumé is included in attachment 2.3.3.

President Oldfield presented this item for consideration. Jamie said she is very excited to be here.

Following a motion by Mrs. Butler, seconded by Ms. Linder, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of Jamie Kotewa to the position of Art Faculty, effective August 15, 2019, at an annual salary of \$46,269. This is a full-time, tenure track position.

- 2.3.4 Selection of Tenured Full-time Faculty Member. Beth VanTine – from Developmental Mathematics Faculty (full-time) to Education Faculty (full-time), effective August 15, 2019, at an annual salary of \$57,846.

President Oldfield reported to the Trustees that Beth Van Tine has been selected for the Education Faculty position. She recently completed her Master’s Degree in Education and has been selected for the position. Her annual salary remains as it was as a tenured faculty. Beth said she is looking forward to the transition and is very excited for the opportunity.

### 3.0 ADDITIONAL ITEMS

- July Board of Trustees Retreat

President Oldfield reminded the Trustees that the Board Retreat is scheduled for Wednesday, July 24 which is also the same date of the Board of Trustees meeting. We will be at the Macomb Campus. Please submit your retreat items by July 10, if possible. Annual Sexual Harassment training will be included that day. Mr. Schleich urged the Trustees to submit items.

Mr. Schleich asked if we are still planning on the August meeting to be the Board Self-Evaluation for the Trustees. President Oldfield said that certainly could be. We will check with ICCTA to see what the preference is.

President Oldfield reported that the Trustee Training will be available. Mr. Maguire asked if Julie Hampton would scan the training materials that he brought from the meeting.

President Oldfield said we have included a Facility Update from Brett that has been posted in SharePoint.

#### **Current Projects**

##### Canton HVAC Replacement

###### Engle

100% of demo is complete  
75% of new lighting wiring is complete  
50% of new ducts complete  
90% of fan coils hung  
50% of piping complete

##### Votec Block Work

5 of 5 bays complete

##### T200 Chem Lab Renovation

80% of new casework complete  
60% of plumbing and electrical complete  
July 15 start laying tile

##### Ballfields

Rain is still killing us  
Tilled the ground a few times, waiting for it to dry out

## **Future Projects**

### **Macomb Roof**

\$320,000 project with \$100,000 from State  
Working on plans  
Found no insulation on current roof  
Bid early next year  
Hope to get upper roof completed

### **Macomb East Parking Lot**

92,500 square foot area on East end  
\$990,000 project - \$742,500 from State with \$247,500 College match  
Conference call with CDB this week  
CDB requiring QBS (Qualification Based Selection) process to find architect/engineer– which they will lead  
Hope to take to December CDB Board Meeting  
Spring 2020 project – total removal, new base, storm sewers, parking lot, and lighting

Mr. Biernbaum congratulated Jerry Cremer on his retirement from Citizens Bank. He is an important part of the Macomb community. The Board also congratulated Jerry on his retirement.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2, Subsection c, 1). The appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity.

Mr. Schleich said there was not a call for Closed Session.

## 5.0 ADJOURNMENT

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, June 26, 2019, adjourned at 7:14 p.m.

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Mr. Kent Schleich, Chair

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Date

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Mr. Phillip Murphy, Secretary