

MINUTES OF THE CLOSED SESSION MINUTES REVIEW COMMITTEE

OF THE

BOARD OF TRUSTES OF SPOON RIVER COLLEGE

Friday, January 19, 2018

3:10 p.m.

A meeting of the Closed Session Minutes Review Committee of the Board of Trustees of Spoon River College was held Friday, January 19, 2018 at 3:10 p.m. in the Engle Conference Center Meeting Room, Canton Campus, Canton, Illinois

Members Present: Mrs. Linda Butler
Mr. Dave Maguire

Also present: Mr. Curt Oldfield, President
Mrs. Julie Hampton, Executive Assistant to the President and
Board of Trustees

The Committee reviewed the process of reviewing Closed Session minutes and recommending action to the full Board that was established at the previous Committee Meeting in August 2017:

The Closed Session Minutes Review Committee will meet prior to a regular board meeting when there are Closed Session Minutes to be reviewed and approved. Minutes that have been reviewed will be placed on the agenda of the next regular Board Meeting for approval. Access to closed session minutes for the Committee and all board members will comply with the provisions of the Illinois Open Meetings Act.

The Closed Session Minutes Review Committee will meet prior to each semiannual Board Retreat to review the minutes of all closed meetings. The Committee will make recommendations to the Board for those minutes where the need for confidentiality still exists. The Committee will also make recommendations to the Board for those minutes that no longer require confidential treatment and can be released to the public.

The Closed Session Minutes Review Committee will also make a recommendation to the board for the destruction of any Closed Session Meeting verbatim recordings in accordance with the provisions of the Illinois Open Meetings Act. Those provisions include the determination that there are approved minutes of the Closed Session meeting that meets the written requirements outlined in the Act and that the required time period has lapsed.

After reviewing the Closed Session Meeting minutes, the Closed Session Minutes Review Committee made the following recommendations:

The Closed Session Minutes Review Committee recommends to the Board of Trustees for approval the following set(s) of Closed Session Meeting Minutes which were reviewed to be in compliance with the current Closed Session Meeting Minute Standards:

July 20, 2017

The Closed Session Minutes Review Committee recommends to the full Board for approval the destruction of the following sets of Closed Session Meeting verbatim recordings in accordance with the provisions of the Illinois Open Meetings Act. Those provisions include the determination that there are approved minutes of the meeting that meet the written requirements outlined in the Act and the required time period has lapsed.

February 24, 2016
March 23, 2016

April 27, 2016
June 22, 2016

The Closed Session Minutes Review Committee recommends to the Board of Trustees that in addition to the list previously approved at the July 26, 2017 Board of Trustees Meeting, the need for confidentiality exists to all or part of the following list of Closed Session Minutes:

March 24, 1999	November 10, 1999	June 26, 2002
July 24, 2002	August 28, 2002	September 25, 2002
October 1, 2002	January 22, 2003	February 26, 2003
March 26, 2003	April 23, 2003	May 28, 2003
June 25, 2003	July 23, 2003	August 27, 2003
September 24, 2003	October 22, 2003	November 12, 2003
December 17, 2003	January 28, 2004	May 26, 2004
October 27, 2004	December 15, 2004	January 26, 2005
March 23, 2005	April 20, 2005	June 22, 2005
August 24, 2005	September 28, 2005	December 14, 2005
January 25, 2006	March 22, 2006	April 26, 2006
June 28, 2006	September 27, 2006	October 25, 2006
December 6, 2006	April 25, 2007	May 29, 2007
June 27, 2007	July 25, 2007	August 22, 2007
September 26, 2007	October 10, 2007	January 23, 2008
February 27, 2008	April 23, 2008	May 28, 2008
June 25, 2008	August 27, 2008	April 22, 2009
June 24, 2009	August 26, 2009	February 24, 2010
March 24, 2010	May 26, 2010	July 7, 2010 (Spec. Mtg)
July 23, 2010 Reg. Mtg.	July 28, 2010	November 17, 2010
December 15, 2010	January 26, 2011	February 22, 2012, #1, 6:38 p.m.
July 12, 2013	December 18, 2013	January 22, 2014, #1, 6:05 p.m.
October 28, 2015	January 25, 2017	February 22, 2017
March 22, 2017	April 26, 2017	May 24, 2017
July 10, 2017		

The Closed Session Minutes Review Committee will submit the minutes of its meeting to the Board of Trustees prior to the Board Meeting where action is to be taken.

The Closed Session Minutes Review Committee noted that the following Board action on this report, of the 145 sets of Closed Session Minutes since March 24, 1999 reviewed by the Committee, 72 sets will have been released and 73 sets will not be released due to the need for confidentiality. The Committee repressed its desire to review the remaining 73 sets not released more closely to see if the need for confidentiality still remains.

The next meeting of the Closed Session Minutes Review Committee is scheduled for Wednesday, May 23, 2018 prior to the Regular Meeting of the Board of Trustees.

The meeting adjourned at 3:35 p.m.

Linda M. Butler, Committee Member

Dave Maguire, Committee Member