

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, January 24, 2018
6:00 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, January 24, 2018, at 6:00 p.m. in the Spoon River College Conference Center, Canton Campus, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Kent Schleich, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present: Mrs. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Phil Murphy
 Mr. Kent Schleich
 Mr. Resham Singh, Jr.

Member Absent: Mrs. Gayle Blodgett
 Mr. Kevin Meade

Also present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President, Administrative Services; Ms. Holly Norton, Dean, Transfer Education; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Sally Shields, Coordinator, College Information; Ms. Michelle Bugos, Director, Human Resources; Ms. Wilkinson, Dean, Student Services; Ms. Barb Strauch, Nursing Faculty; Ms. Laura Bandy, English Faculty; and Ms. Julie Hampton, Executive Assistant to the President/Recorder.

Also present: Mr. Larry Eskridge, Canton Daily Ledger; Mr. David Pistorius, First Midstate.

1.3 Invocation

Mrs. Butler gave the invocation.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

There were no requests for Public Comment.

1.6 Approval of Minutes

1.6.1 December 6, 2017 Regular Meeting Minutes

Following a motion by Mr. Maguire, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the December 6, 2017 Regular Meeting Minutes.

1.6.2 Closed Session Minutes: July 10, 2017 Board Retreat.

Mr. Schleich said Mr. Maguire had a report. Dave said the Closed Session Minutes Review Committee met after the Board Retreat last Friday. He was present with Mrs. Butler, and after review, they recommend approval of minutes that are on the agenda for Closed Session July 20, 2017 and also recommended the destruction of the sets of recordings as set forth in the agenda. The Committee recommends that the July 20, 2017 set of Closed Session Minutes be added to the previously listed set of closed session minutes to be retained as closed.

Following a motion by Mrs. Butler, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the July 10, 2017 Board Retreat Closed Session Minutes.

1.6.3 Pursuant to the Illinois Open Meetings Act, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, hereby approves the destruction of the recorded closed session recordings for the following meetings:

- February 24, 2016
- March 23, 2016
- April 27, 2016
- June 22, 2016

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That pursuant to the Illinois Open Meetings Act, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, approved the destruction of the recorded closed session recordings for the following meetings:

- February 24, 2016
- March 23, 2016
- April 27, 2016
- June 22, 2016

1.6.4 Pursuant to the Illinois Open Meetings Act, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists to all or part of those minutes.

Following a motion by Mrs. Butler, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That pursuant to the Illinois Open Meetings Act, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that

have not been previously made available for public inspection, the Board of Trustees determined that the need for confidentiality still exists to all or part of those minutes.

1.7 Report – ICCTA Representative

Mrs. Gayle Blodgett was absent, so Mr. Maguire offered the following report:

Mr. Maguire reported that the House cancelled its sessions this week. There was some interest in a hearing scheduled for Tuesday on pensions. There has been talk about a plan but nothing concrete has been presented. The State of the State address is scheduled for January 31. The Governor's budget address will be on February 14. On Saturday, February 3 at 9 a.m., the Trustees Association Board of Representatives will have a phone conference.

1.8 Report – Student Government Representative

Mr. Resham Singh presented the following report:

Spring 2018 welcome week activities were a success. Students enjoyed a number of different events and activities including a hot chocolate bar, grab 'n go refreshments, drawings, and free lunch. An Activities Fair was also held during the welcome week free lunch. Students were able to get information from current club members and advisors.

The nursing faculty and students are always looking for a way to give back to clinical sites. The profits from the Krispy Kreme sales for the last two years, the student nurses were able to donate three leather recliners to Renaissance Care Center of Canton. These chairs are utilized by the children of the 300 wing to assist with positioning during their activities. The kids made a thank you card for the nursing students.

The Speech and Debate Team recently competed at the “Frankly Speaking” speech tournament at the College of DuPage, and despite only having a few of the team members available to travel to it—work and children kept some sidelined—the team did manage to have one individual break into finals. Jacob Eddington earned fifth place in Informative Speaking with his speech on tilapia skin bandages for burn victims. The next competition will be held at Parkland College in Champaign on February 4th.

The first spring semester presentation for the 2017-2018 college theme—Education: Finding Truth Amid the Noise, was held Monday, January 22 on the Macomb Campus. Dr. Bob Zellman presented information for World Religion Day. On Monday, January 29th Donna Smith will deliver a college theme presentation for National Book Month on the Canton Campus.

TRIO held an open house today to welcome new and returning students. Students were treated to cookies, punch, Jumbo Jenga, and Minute to Win It games. TRIO program information was also available for students interested in joining.

The Canton Student Government Association hosted a blood drive today with Mississippi Valley Regional Blood Center. 13 units of blood were collected at today's event.

1.9 Spoon River College Foundation

Mr. Phil Murphy presented the following report:

- **Financial**
 - Revenues: \$126,856.81
- After not meeting as a full-board in December, the SRC Foundation met Wednesday, January 17 at 7:30 a.m. via IVS.

- Regrettably, the first action taken was the acceptance of the resignation of John Finn, who officially resigned due to accepting a transfer to lead a larger Pella plant in Shenandoah, IA.
- Because John was the chair, the board also voted to re-arrange its executive committee. Mitch Coonradt moves from Vice-Chair to Chair, Steve Hopper from Treasurer to Vice Chair, Denise Kirgan remains as Secretary, and Daryle Coleman becomes the new Treasurer.
- The Foundation's Three-Year Plan, which is updated each year, was also discussed, with discussion centering around the need for more funding for dual credit students, the athletic campaign, and the development and stewardship of new donor prospects. Some of these were based on ideas that Colin brought back from attending the CASE Regional Conference in Chicago in mid-December.
- In addition, the Foundation made an early financial commitment in purchasing a new sign for the intersection where County Hwy 22 and the Canton-Cuba Blacktop meet.
- Finally, scholarship applications for AY2018-19 continue to roll in. Those are due on March 15, and two scholarship opportunities for students of the Macomb Campus will be launched within the next week or so.

Mr. Colin Davis presented the following report:

- In terms of revenue, this period is the strongest month the Foundation has ever had by a wide margin. Gifts of note include:
 - ongoing support for the athletic campaign.
 - a gift from Red Dog CF, Inc. to establish the Cody Krulac Memorial Scholarship.
 - a gift to establish the Edward and Shirley Zaborac Memorial Scholarship.
 - \$30,000 to create the Linda Cameron Love Memorial Nursing Scholarship and purchase two new manikins for the nursing labs in Canton and Macomb.
 - further gifts to #GivingSPOONday which didn't make last month's cutoff – the total from the event finishes at 272 gifts from 61 different zip codes for a total of \$19,445.00.
- Currently Lori is out of the office, so Colin is more or less a one-person show, but between January and early February, the Foundation has to:
 - determine and notify donors who reached milestones for recognition at the President's Reception in April.
 - get year-end tax letters to donors for their total giving in 2017.
 - send thank you notes to recurring givers for their 2017 support.
 - share thank you notes from scholarship recipients to the donors.
- In addition to all of that, we're still in the midst of planning the Murder Mystery Dinner for Saturday, March 24 at the MOC. Flyers for this event and the SRC Community Chorus concert, *Piano Potpourri*, on Sunday, February 11 (at Canton's First Christian Church) are at your seats, and we hope that you'll join us and help us promote these events.

Mr. Schleich said he understands that the athletic portion is separate. Colin said yes, and he has an opportunity for a lead gift that they continue to work on.

1.10 Report - Board Member Comments

There were no additional comments from the Board members.

- #### 1.11 Regular Board Meeting Schedule.
- The proposed Regular Board of Trustees Meeting schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess; and the December meeting in order to accommodate the holiday schedule.

President Oldfield noted that the date of the December meeting is December 12. In 2017 we met on December 5, and that was a tight turnaround from the November meeting, so we are moving the December meeting to the 12th in order to give our Business Office additional time.

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Regular Board Meeting Schedule as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess; and the December meeting in order to accommodate the holiday schedule.

2.0 PRESIDENT’S REPORT

2.1 Communications

President Oldfield introduced Barb Strauch, Nursing Faculty, and said he is thrilled that she is here tonight. We just received our recent NCLEX scores for LPN and RN and both sets passed with 100%. He said he believes we are the only community college in the State of Illinois that had a 100% pass rate. Our faculty have been working very hard to make changes and work to prepare students for that exam. Our low point was 89%, and our faculty have put a lot of efforts in to turn that around. We are thrilled for our faculty and our students. It is a great asset for our community and to have this kind of success only reinforces the important role of our faculty.

President Oldfield shared a program with Canton School District called Running Start which allows up to 25 seniors to come to SRC and enroll at a full time status and then be able to use that as credit for their high school coursework as well. They will still be able to participate in high school activities but have the opportunity to take college level courses here at SRC. We have a parent meeting scheduled for February 12 to talk about that option for seniors as well as other opportunities for juniors as well. We are very excited about this program for Canton students.

President Oldfield reported that Brad has shared a flier about the Small Business Institute scheduled for March 2 at the Canton Campus. This is an opportunity for us to reach out to small business owners and individuals who would like to be small business owners. Andrea Barbknecht and her staff have worked hard to pull this together. They will be able to hear from experts in various fields as well as network.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month and January 2018:

January Payroll	\$505,912.58
Accounts Payable (excluding travel)	363,764.65
Accounts Payable Travel Expenses	7,708.44
Accounts Payable BOT Travel Expenses	190.94
Student Refunds – Accounts Payable:	-0-
Student Refunds – Nelnet (electronic):	<u>22,403.00</u>

TOTAL: \$899,979.61

Following a motion by Mr. Murphy, seconded by Mr. Singh, Jr., and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month and January 2018:

January Payroll	\$505,912.58
Accounts Payable (excluding travel)	363,764.65
Accounts Payable Travel Expenses	7,708.44
Accounts Payable BOT Travel Expenses	190.94
Student Refunds – Accounts Payable:	-0-
Student Refunds – Nelnet (electronic):	<u>22,403.00</u>

TOTAL: \$899,979.61

- 2.2.2 Approve a Resolution providing for the issue of General Obligation Community College Bonds, Series 2018, of the District, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

President Oldfield introduced David Pistorius with First Midstate. David said this is the final step in the bond process, and he distributed the details of the issue. We did have local participation in the issue. The net interest cost is just under 4% for the issue. He reviewed the Technology Bonds and shared the rate is 3 ¼%. The water tower and HVAC schedule shows a rate at 4%. There was one small principal amount that was at 3 ¼%. This is not the complete schedule of the bonds but this specific issue only. David reviewed the closing date of February 15 – the date the college will receive the funds. MidAmerica National Bank will be the bond registrar/paying agent for this issue. Payments are June 1 and December 1. David said that Brett assures him that the College will spend the money fairly quickly. There is a 3 year requirement, but David said that won't be an issue for the Collee. It is important that we keep the records in one location with regard to this bond issue. David said it is unusual but typically a 10 year issue does not have a call issue, but we were able to negotiate it in this issue for 2023. There will be a refinance option. Another good point with the new tax law change is that one of the impacts to bond issues is you aren't allowed to do advanced refunds anymore on a tax exempt basis. You can't restructure debt prior to a call date.

Mr. Schleich asked what allowed him to negotiate for that. David said he kept pushing for it because of the tax law change, and they were successful. Advance refunding is done to manage tax rates, so you do a lot of restructuring of issues, so that prompted them to be more assertive to negotiate that as a part of this issue. Dave Maguire asked if it would be possible to prepare for the Board a sheet detailing the bond issues. David and Brett said yes. David Pistorius reviewed the prior levies.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a Resolution providing for the issue of General Obligation Community College Bonds, Series 2018, of the District, for the purpose of paying claims against the District, providing for the levy of a direct annual tax sufficient to pay the principal and interest on said bonds, and authorizing the sale of said bonds to the purchaser thereof.

- 2.2.3 Approve a contract with Durbin Enterprises, Inc. from Beecher City, Illinois in the amount of \$398,500 for the installation of geothermal wells, piping and accessories for the Taylor, Centers, and Engle buildings on the Canton Campus. Funds for this project will be available in the Building Restricted Fund from proceeds from the bond issue.

President Oldfield presented this item for the Board's consideration. This has a significant savings – between \$60,000 to \$80,000 from the original estimate. Mr. Schleich said he appreciates those negotiations and the savings.

Following a motion by Mr. Maguire, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a contract with Durbin Enterprises, Inc. from Beecher City, Illinois in the amount of \$398,500 for the installation of geothermal wells, piping and accessories for the Taylor, Centers, and Engle buildings on the Canton Campus. Funds for this project will be available in the Building Restricted Fund from proceeds from the bond issue.

2.3 Institutional Planning

- 2.3.1 Approve the hiring of Laura Bandy, English Faculty, effective January 16, 2018, at an annual salary of \$53,576 (prorated based upon January 16, 2018 hire date). This is a full-time faculty position.

President Oldfield presented this item and introduced Laura Bandy. Laura thanked the Board for the invitation and explained that she was born in Jacksonville, Illinois and attended the University of Illinois, Champaign and Chicago and Southern Mississippi. She said she has taught at UIS primarily online. She is happy to be back in the classroom and at SRC. Everyone is very welcoming and friendly, and she thanked the Board.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the hiring of Laura Bandy, English Faculty, effective January 16, 2018, at an annual salary of \$53,576 (prorated based upon January 16, 2018 hire date). This is a full-time faculty position.

3.0 ADDITIONAL ITEMS

There were no additional items presented to the Trustees.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee of the public body or against legal counsel for the public body to determine its validity; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, January 24, 2018 adjourned at 6:40 p.m.

Mr. Kent Schleich, Chair

Date

Mr. Phillip Murphy, Secretary