

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, February 27, 2019
6:00 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, February 27, 2019, at 6:00 p.m. in the Spoon River College Conference Center, Canton Campus, and Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order at 6:00 p.m.

1.2 Roll Call

Members Present: Mrs. Gayle Blodgett
 Mrs. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Kevin Meade
 Mr. Phillip Murphy
 Mr. Kent Schleich
 Ms. Parris Grace

Also present: Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Missy Wilkinson, Dean, Student Services; Ms. Andrea Thomson, Director, Human Resources; Mr. Colin Davis, Director, Foundation; Dr. Andrew Kirk, Speech Faculty; Ms. Bridgett Loftus, Chemistry Faculty; Ms. Sarah Dalpiaz, Mathematics Faculty; Ms. Becky Leverette, Psychology Faculty; and Mrs. Julie Hampton, Executive Assistant to the President/Recorder.

1.3 Invocation

Mr. Schleich offered the invocation.

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance.

1.5 Public Comment

Mr. Schleich asked if anyone present would like to address the Board.

There were no requests for public comment.

1.6 Approval of Minutes

1.6.1 January 23, 2019 Retreat Minutes

Following a motion by Mr. Cremer, seconded by Ms. Grace, and a roll call vote of unanimous approval, it was,

RESOLVED, that the Board of Trustees approved the January 23, 2019 Retreat Minutes.

1.6.2 January 23, 2019 Regular Board Meeting Minutes

Following a motion by Mr. Murphy, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, that the Board of Trustees approved the January 23, 2019 Regular Board Meeting Minutes.

1.6.3 November 14, 2018 Closed Session Minutes

Mr. Maguire reported that the committee met prior to this meeting.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, that the Board of Trustees approved the November 14, 2018 Closed Session Minutes.

1.6.4 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (2), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously made available for public inspection, the Board of Trustees has determined that the minutes or portions thereof no longer require confidential treatment and are available for public inspection.

Mr. Schleich reported that this item was removed from consideration.

1.6.5 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously been made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists.

Mrs. Butler noted that all unreleased Closed Session minutes remain confidential and unreleased.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees, pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (d) (1), having reviewed the minutes of all closed meetings of the Board of Trustees that have not been previously been made available for public inspection, the Board of Trustees has determined that the need for confidentiality still exists.

1.6.6 Pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, hereby approves the destruction of the recorded closed session recordings for the meetings as listed below:

January 25, 2017	April 26, 2017
February 22, 2017	May 24, 2017
March 22, 2017	

Mr. Maguire reported that the Closed Session Minutes Review committee reviewed the minutes that correspond with the above tapes and recommends destruction.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved, pursuant to the Illinois Open Meetings Act 120, Section 2.06, paragraph (c), the Board of Trustees, having approved the minutes of the closed meetings that meet the written meetings requirements of the Open Meetings Act and having determined that no less than 18 months has expired since the meetings were recorded, hereby approved the destruction of the recorded closed session recordings for the meetings as listed below:

January 25, 2017	April 26, 2017
February 22, 2017	May 24, 2017
March 22, 2017	

1.7 Report – ICCTA Representative

Mrs. Blodgett reported that the proposed budget for 2020 includes an additional \$132 million, or 7.4 percent, increase for higher education over FY2019 levels. The increase, however, is not enough to reverse the damage done during the two years Illinois operated without a budget. In the first year of the impasse, higher education experienced a \$1.3 billion, or 68 percent, decrease in appropriations. Though the increase in funding between FY2019 and FY2020 is a step forward in restoring adequate funding, it is still below pre-impasse levels in both nominal and inflation adjusted terms. The new dollars in Governor Pritzker’s budget proposal breakdown as follows:

- \$55.2 million in additional dollars for public universities
- \$13.9 million for community colleges and adult education
- \$50 million for MAP
- \$10 million for AIM HIGH
- \$3.8 million competitive grant at the Illinois Community College Board for minority student support services
- \$4 million for Illinois Student Assistance Commission operations

Governor Pritzker is also proposing \$75 million in re—appropriation for higher education emergency capital projects, and a \$150 million lump sum for deferred maintenance. That \$150 million lump sum would be a down payment on a multi-billion dollar deferred maintenance package.

Minimum Wage

The Governor signed legislation to increase the minimum wage in Illinois to \$15.00/hour by 2025. The current minimum wage will increase to \$9.25 on July 1, 2020 and \$10.00 on January 1, 2021. It will increase \$1.00 per hour each year until 2025. There are still discussions in Springfield about regional rates, but that does not have the support of the governor at this time. Mrs. Butler said in the states that already have the higher minimum wage are seeing a loss of employment and many are returning to school.

State Board Appointments

The Governor appointed an almost entirely new State Board of Education on Monday keeping only one of the Board’s former members. One appointee has experience with gifted education, two have backgrounds in early childhood – both areas of focus for the Governor. On Tuesday, the Illinois State Board of Education named Dr. Carmen I. Ayala as the 30th State Superintendent of Education, making her the first woman and first person of color to serve as the permanent superintendent.

College of DuPage

College of DuPage board member Deanne Mazzochi, who was elected to the State House in November, resigned from the Board last week, clearing the way for the remaining board members to immediately appoint her successor. Mazzochi will represent the 46th District in the State House.

1.8 Report – Student Government Representative

Ms. Parris Grace presented the following report:

The Speech and Debate Team wrapped up their second season at Harper College on February 15th and 16th, with Jacob Eddington earning a bronze medal in persuasive speaking. This season, the team has competed at four tournaments and has earned four team trophies and 13 individual medals in the process, all while spreading awareness of Spoon River College.

Workshop topics this month for TRIO students included:

- creating a résumé
- planning your transfer
- calming your public speaking anxiety

Students challenged SRC faculty to dodgeball today in Macomb. The faculty fought a hard battle, but the students took the win!

For Spring 2019 SRC Theatre will present *Private Lies* an intimate comedy by Noel Coward. *Private Lies* runs March 1-3.

Student Trustee voting will be held online March 5th and 6th. Three students are running for the student trustee position, and bios are available on our website.

1.9 Report - Spoon River College Foundation

Mr. Phillip Murphy presented the following report:

- Financial: Revenues: \$24,674.54
- The SRC Foundation Board met Wednesday, February 20 at 7:30 a.m., via IVS.
- Discussion on the Foundation's three-year plan, which is updated annually, was held to seek ideas for things the Foundation should focus on over the next three years. Ideas are being sent to the Executive Committee for compilation into a cohesive plan, which will be approved (or amended) by the full board in a coming meeting (hopefully March).
- Foundation Scholarship applications for the 2019-2020 academic year are due on March 15. In addition, applications from students of the Macomb Campus for Spring 2019 Fellheimer Scholarships are due tomorrow, February 28. Please help direct anyone who is considering src.edu/scholarships.
- Additionally, each member of the Board of Trustees and Foundation Board will be receiving a letter in the coming weeks seeking your personal gifts to the Foundation's Joint Boards Campaign. While many have already contributed to the Foundation this fiscal year, if you have not, we urge you to give as part of this campaign so that both boards' participation is 100%. If you've already given, thank you! (But another gift is always appreciated.)
- The 2019 President's Reception to honor and thank our donors will be held in the Engle Hall Conference Center beginning at 5:30 p.m. on May 1. Please mark your calendars and plan to attend.
- The next Foundation Board meeting will take place on March 20, 2019, via IVS.

Mr. Colin Davis presented the following report:

- The Investment Committee of the Foundation will meet tomorrow as part of a process to update the Foundation's investment policy and ensure that it meets the goals and mission of the Foundation. This is a rescheduling of the meeting originally scheduled on January 31, which was postponed for weather-related reasons (the college was closed, also). Additionally, the Membership Committee will meet next Wednesday evening.
- The SRC Community Chorus' presentation of Barry Cloyd on February 10 was well-attended and has helped to complete the Vicki Murphy Memorial Scholarship with the SRC Foundation. In addition to honoring Vicki's memory, this is the sixth endowed scholarship created by the self-funded SRC Community Chorus, which is now well over \$100,000 in revenue since its inception in 2005.
- The SRC Employee Campaign began in earnest last week, when we offered, with the consent of college administration, employees who donate to the SRC Foundation via payroll deduction, a surprise "Jeans Week." In response, 10 people have either begun or increased their deductions so far (approximately 60 employees were already participating). Other pushes and rewards will be forthcoming this spring to those employees who give single or recurring gifts.
- This would normally be the time that we'd be making final preparations for a Macomb fundraising event, but for several reasons (including a likely format change), we've decided that the fall would be a better timeline for this year's event. One of the reasons was uncertainty with Wee-Ma-Tuk Country Club and whether they'd be opening for business in 2019. A change with the golf outing could theoretically significantly alter what we would do in Macomb. Fortunately, we learned today that Wee-Ma-Tuk will be opening in 2019, and our outing will take place as originally planned, on July 26. Discussions/Plans will begin for a Macomb event in the near future.
- Our friends at Helping Hands Resale Shoppe have designated March 26 through 30th as SRC Week, meaning that all proceeds from sales during that week will benefit the Foundation. They request that we help spread the word and seek donations of used items for resale, and they seek people to shop and volunteer at the store during that week so that we're able to maximize our week.
- Finally, thank you to Henry and the family of Cheryl Dare for designating her memorials to be payable to the SRC Foundation to help establish a new endowed scholarship in her name.

Mr. Murphy commented on the Helping Hands effort. They are the only organization that gives 100% back to the community. Mrs. Blodgett said this is also a good week to shop because the funds are being directed to the Cuba Library!

1.10 Report – Board Member Comments

Mr. Maguire reported that he and President Oldfield attended the Macomb Legislative Day in Springfield, and it turned out to be a unique experience. Ralph Grimm, former Canton Superintendent, met with the group on behalf of the State Board of Education. They also met with Senator Jil Tracy and Representative Norrine Hammond in a morning session. Brad Cole, former mayor of Carbondale is now the Executive Director of the Illinois Municipal League, and he hosted the group for lunch and the keynote speaker was John Sullivan, Director of the Department of Ag.

Mr. Schleich asked about Western Illinois University. Gayle said things are not looking very well for the university. She said an announcement is expected Friday regarding layoffs. Mr. Schleich asked about Southern Illinois University. Dave said it is in better shape than WIU, and SIU announced a new nursing program today.

2.0 PRESIDENT'S REPORT

2.1 Communications

President Oldfield reported that Susan and Gary Barnhart are big Nascar fans, and after the Daytona 500 Susan shared that SRC has two alums on the crew of the winning car driven by Denny Hamlin. Eric Phillips took some Ag classes at SRC in the fall of 1993, and Brandon Griffeth graduated with an AAS Automotive Technology in the Spring of 2005.

President Oldfield said he and Julie will be sharing quite a few dates for upcoming spring events. From the middle of March through Commencement there are a number of events and activities planned. One that we need a final confirmation of is the West Central Trustees Meeting scheduled for March 13. Please let Julie know if you are able to attend. President Oldfield said he thinks we are probably in line to host that group in the next year or two.

April 9 is our Student Lobby Day and our statewide Phi Theta Kappa Honors Team banquet in Springfield, and four of our students recognized at the banquet. He said this is a different format for those meetings. Our SRC PTK induction is scheduled for April 16 at 7 p.m. at the Macomb Outreach Center. The President's Reception is scheduled for May 1 at 5:30 p.m. in the Engle Hall Conference Center, Canton Campus. Mr. Schleich seconded President Oldfield's recommendation to attend the PTK Banquet in Springfield. It is a very nice event.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of February 2019:

February Payroll (3 pays)	\$659,915.26
Accounts Payable (excluding Travel):	172,734.96
Accounts Payable Travel Expenses	8,810.60
Accounts Payable BOT Travel Expenses	469.66
Student Refunds – Accounts Payable	- 0 -
Student Refunds – Nelnet (electronic)	<u>20,136.65</u>
TOTAL:	\$862,067.08

Following a motion by Mrs. Butler, seconded by Mr. Meade, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of February 2019:

February Payroll (3 pays)	\$659,915.26
Accounts Payable (excluding Travel):	172,734.96
Accounts Payable Travel Expenses	8,810.60
Accounts Payable BOT Travel Expenses	469.66
Student Refunds – Accounts Payable	- 0 -
Student Refunds – Nelnet (electronic)	<u>20,136.65</u>
TOTAL:	\$862,067.08

2.2.2 In-district tuition and fees effective fall 2019 semester.

President Oldfield said during the Board Retreat in January, quite a bit of time was spent considering different scenarios. He is recommending a \$5 per credit hour increase in in-district tuition for the fall 2019 semester. With this increase we would still have a budget deficit of approximately \$11,000.

Mr. Murphy said he wants people to realize that at some point in time SRC received approximately \$2.5 million in funding from the State, and this year we are at about \$1 million which is about 40% less. There have been cuts and staffing is down. Brett said \$2 million was in 1998. Phil said he does not like to raise tuition, but we do not have a lot of choices. Kent agreed that this was thoroughly discussed at the Retreat and no one wants to have to raise tuition.

Following a motion by Mr. Cremer to increase in-district tuition by \$5 per credit hour effective fall 2019 semester, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$5 per credit hour increase in in-district tuition effective fall 2019 semester.

2.2.3 Out-of-district tuition and fees effective fall 2019 semester.

President Oldfield recommended \$10 increase in out-of-district tuition effective fall 2019 semester.

Following a motion by Mr. Meade to increase out-of-district tuition by \$10 per credit hour effective fall 2019 semester, seconded by Ms. Grace, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$10 per credit hour increase in out-of-district tuition effective fall 2019 semester.

2.2.4 Out-of-state tuition and fees effective fall 2019 semester.

President Oldfield recommended a \$10 increase in out-of-state tuition effective fall 2019 semester.

Following a motion by Mrs. Butler to increase out-of-state tuition by \$10 per credit hour effective fall 2019 semester, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$10 per credit hour increase in out-of-state tuition effective fall 2019 semester.

2.2.5 On-line tuition and fees effective fall 2019 semester.

President Oldfield said all of the recommendations regarding tuition are the result of the Board's discussion at length at the January Board of Trustees Retreat. He said as a result of those discussions, he is recommending a \$5 increase for on-line tuition effective fall 2019 semester.

Following a motion by Mrs. Butler to increase on-line tuition by \$5 per credit hour effective fall 2019 semester, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved a \$5 per credit hour increase on-line tuition effective fall 2019 semester.

2.2.6 Dual credit tuition and fees effective fall 2019 semester.

President Oldfield recommended no increase, or a zero dollar increase, in dual credit tuition effective fall 2019 semester.

Following a motion by Ms. Grace for no increase, or a zero dollar increase, in dual credit tuition effective fall 2019 semester, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved no increase, or a zero dollar increase, in dual credit tuition effective fall 2019 semester.

2.2.7 Commercial Driver Training tuition and fees effective fall 2019 semester.

President Oldfield recommended no increase, or a zero dollar increase in Commercial Driver Training tuition effective fall 2019 semester.

Following a motion by Mr. Cremer for no increase, or a zero dollar increase in Commercial Driver Training tuition effective fall 2019 semester, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved no increase, or a zero dollar increase in Commercial Driver Training tuition effective fall 2019 semester.

2.2.8 Award a contract to CTS, St. Louis, Missouri, in the amount of \$226,281 to renovate T200 Chemistry Lab at the Canton Campus. Funds are available for the contract in the Restricted Purpose Maintenance Fund from bond proceeds.

President Oldfield recognized Brett Stoller and Bridgett Loftus for their work with CTS on this renovation. Work will begin after graduation this spring. President Oldfield said this will include all new case work and new learning spaces in the lab. Mrs. Butler said in the range of where these bids could be, how happy were we? Brett said it was about what he expected it to be. It has been great to work with CTS and the faculty because we are starting from scratch, and they designed what works best for the faculty. We are also getting to clean up a lot of old equipment that we don't need.

Following a motion by Mr. Murphy, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees awarded a contract to CTS, St. Louis, Missouri, in the amount of \$226,281 to renovate T200 Chemistry Lab at the Canton Campus. Funds are available for the contract in the Restricted Purpose Maintenance Fund from bond proceeds.

2.2.9 Contract award – baseball and softball fields

President Oldfield said this item was not being updated for consideration asked Brett for an update. Brett said the bids were in yesterday, and there were four. All four bids were higher than what we were wanting so we are working with the engineers and also the bidders to see what changes can be made to reduce the cost. This will be rebid, and we will hopefully have a contract for the Board at the March Board Meeting. President Oldfield said Brett will work to try to get some better numbers and work with the design to try to get a more competitive bid. Brett said they were experienced bidders, and the requirement was that they have had to have done at least 4. All were bidders were local. President Oldfield said we will hopefully have a recommendation at the March Board Meeting, and that won't impact the timeframe for the work. Plans are to use the fields starting in the spring of 2020.

2.3 Institutional Planning

* Enrollment Management Report – Missy Wilkinson presented the following report:

Missy Wilkinson reported on Spring 10th Day. She presented the Spring 10th Day total headcount for credit courses and reported that for 2019 we are at 1,227. This does not include adult education, and these are the numbers that we report to ICCB. In 2018 we were at 1,269. The largest area of decline is the 18-24 year old students. WE did see an increase in dual credit. We have 5 students in our Running Start program. Missy also presented the Spring 10th Day headcounts for full-time and part-time. For full-time, she reported 561, and for part-time, Missy reported 666. She said this is pretty consistent with what we are hearing from our peer institutions. Total credit hours are at 11, 866 for 2019 as compared to 12,430 for 2018. Missy presented the gender breakdown and reported that we continue to see a decline with males.

Missy reported the following future initiatives:

- Review enrollment trend lines – Advocates for College Enrollment (ACE) Committee. Focus on marketing and recruitment for anything that falls below the trend lines.
- Guide students to identify education and career goals. Student success and completion are very important.
- Development of emerging programs

Mr. Schleich asked about including faculty in recruitment. Missy said Brian Dalpiaz is on the ACE Committee, and we have talked about getting our instructors in touch with those high school students. Mr. Schleich said from the Ag discussions, he feels the instructor component is critical. Brad said Ag instructors Jeff Bash and Doug Falk have put together a recruiting strategy, and that has started. Mr. Schleich said he feels that the faculty participation in the recruitment process makes a difference and really helps. Mrs. Blodgett said one of the ways to get to other faculty is through extracurricular activities, like Science Fairs, to approach students who may be interested in Science or to attend play practices. Missy said Dr. Kirk has served as a judge for speech competitions. Missy said some faculty do go on visits with our recruiters. Gayle said she wonders if we need to develop more of a relationship with the people involved with 4H programs because there are a lot of groups that do specific activities that we could be involved in with presentation or providing information as those kids are deciding what they want to do and where they want to go. Mr. Maguire said the one thing that stands out is the number of male versus female students. What are the percentages? Curt said we are at 51% female 49% male for our school districts. Brad said the ACE Committee is looking more in-depth at those numbers. Dave asked if the decline in males is program driven. Brad said no. Mr. Murphy asked what the ratio was 25 years ago. Missy said we used to be 50/50.

Mr. Maguire asked if the males are not going to school. President Oldfield said it is very common in rural areas. Research shows they are not in the military, employed, or enrolled in school or even in prison. It truly is a phenomenon that is occurring across the country as well. The concern is the long term impact of those males not attending school. Gayle said the young men she sees who are not doing anything are mainly stuck because they don't have a way out – they don't have a car – they don't have an education – and the transportation is key. The poverty of that that really prevents them from being able to do anything. Brad said when Chad Murphy talks about underserved people there are, that's part of the problem. Linda said some articles show that in rural areas the high schools have lost the career and technical training in high schools that would have addressed some of these issues.

Mr. Schleich said if you have a student in high school or early college, and look around and see how many dead beat guys there are – they don't care – aren't going anywhere – and have no plans. Where is the ambition? Kent said the fallback is the military, and that is becoming difficult because they can't pass the physicals. President Oldfield said only 3 out of 10 people who apply to the Marines are admitted.

* Career and Workforce Education Report – Brad O'Brien presented the following report:

Brad O'Brien said he would be reporting Medical Lab Technician and Advanced Manufacturing programs which will be presented to the Trustees for approval at the March Board Meeting.

In response to local Healthcare Professionals reaching out to us about creating a Medical Laboratory Technician program, we have spent some time over the last 16 months researching the program requirements and the local industry needs. Through research, Brad said he and Melissa Miller have visited Kankakee Community College's program, hosted a roundtable discussion with several local hospitals, and had multiple phone calls and email discussions and have continued to move forward and have developed a curriculum and degree plan.

The degree will be a 64 credit hour degree, including 29 credit hours of General Education courses and 38 credit hours of technical courses specific to this degree. The technical courses will be offered as Hybrid courses, with most work being done online (videotaped lectures, assignments, quizzes and exams), but every two weeks the students are required to come to campus to meet for a face to face lab session. The students must meet on campus 8 times a semester for a full day lab.

In Illinois, MLT positions are expected to grow 8% by the year 2024—7.5% for our local workforce areas. Nationally, according to the Bureau of Labor Statistics, MLT positions are expected to grow 14% by the year 2026. From our roundtable discussion, we found that many of our local healthcare facilities are currently under staffed with MLT's. They stated that they foresee they will continue to have more job openings because of the industry growth, and also because many of the MLT's that they currently employ are getting close to retirement age and will need to be replaced.

In order to offer a Medical Laboratory Technician, Associate in Applied Science Degree, and assure that our students could then go on to test with ASCP for the national MLT certification, our program has to follow program and curriculum requirements and be accredited by the National Accrediting Agency for Clinical Laboratory Science (NAACLS). We have been in contact with a program director at NAACLS and have reviewed the steps necessary to obtain this accreditation. This initial accreditation would require an application, site visits, and approval fees, once accredited we would still incur annual accreditation and approval fees.

-Our Challenges:

-Start up costs of approval and accreditation of program through NAACLS, approximately \$3000-\$4000 and then annually accreditation and approval costs approximately \$4000

-Equipment cost: large classroom equipment, student equipment and also academic year consumables. We discussed the large cost of buying new equipment, possibility of some facilities being able to donate old equipment and even some facilities stated that they would reach out to their vendors to see if any of them have any programs where their businesses donate to local colleges.

-Program Director and Instructor: If we continue to build our program to be similar to Kankakee's we will need a Program Director/Instructor and another Instructor. Both of these positions are part-time, and could be a retired Laboratory Professional or a Laboratory Professional still working in the industry.

Program Director must be a medical laboratory professional who;

-has a master's or doctoral degree

-holds ASCP-BOC or ASCP-BOC generalist certification as a Medical Laboratory Scientist/Medical Technologist

-has 3 years of teaching experience

-has knowledge of education methods and administration as well as is familiar with NAACLS procedures

Instructor

-must be at least an MLT (ASCP)

-Student Recruitment and Enrollment: According to the program director at Kankakee, this program is mainly “non- traditional” students, 30% have a Bachelor’s in Biology but cannot work in a lab until they take this program, some students are employees in local hospitals referred to her program by the hospital, some have other family members that are MLT’s –NOT many at all are directly out of high school. That being said, this will be a different program to try to “market”—we may need to rely on industry professionals to assist with recruiting in order to have a successful program.

President Oldfield said the hybrid approach was at the recommendation of Kankakee Community College because the majority of the students in their program are adults. Mrs. Butler said it would also help those who are working.

Brad O’Brien also presented information on the Advanced Manufacturing program:

Brad reported that around a year ago, we started to learn of local manufacturing firms having growth opportunities and planning hiring. We responded by holding a Manufacturer’s Roundtable on 6-7-18. At this roundtable, we had five firms attend as well as representatives from local high schools and workforce agencies. Based on the information gathered, we decided to explore and then move forward with developing a more robust manufacturing program.

On Friday, February 22, 2019, the Spoon River College Senate approved the addition of a new Associate in Applied Science in Advanced Manufacturing, a certificate in Certified Production Technician, and a certificate in Industrial Maintenance. This degree and certificates will be on the March Board agenda as an action item for Board consideration before begin submitted to ICCB.

Brad explained that the degree will be a 61 credit hour degree. Embedded in that degree will be the Certified Production Technician certificate which will allow the student to also earn a third party national credential from the Manufacturing Skills Standards Council. This 11 credit hour certificate allows us to work with local high schools on dual credit opportunities that could prepare a student with a full semester of our program before moving into our degree program. It will also provide a student with a recognized certificate that would allow them to enter directly into the workforce.

The second embedded certificate would be an Industrial Maintenance certificate. This 22 credit hour certificate would give the student necessary skills to work in a machine maintenance role for a manufacturing company.

The student would also earn the welding operator certificate during the course of completing the AAS degree.

The curriculum for the program has been developed by visiting with local manufacturers and listening to their needs and the challenges they are finding in the hiring process. They tell us that they are looking for employees that have been exposed to basic skills which is what this program is designed to do. Most manufacturer’s want to train their own employees on their specific equipment in house.

The job outlook for manufacturing is projected at around average pace with other industries. However, we still see a great need to develop a talented workforce for our industry partners in our workforce areas.

This program is poised to adapt to new technologies such as robotics, etc. It is also a program that could be adapted in the unfortunate event of an economic downturn. So that we could be training employees for that ebb and flow of the manufacturing industry.

We currently plan to offer the program on both Canton and Macomb campuses. We are currently working with industry and education partners to identify lab spaces and other learning opportunities.

Mrs. Blodgett asked about faculty. Brad said we will start with adjunct faculty with manufacturing experience. President Oldfield said some manufacturers have told us they would be willing to provide staff to help teach. Gayle asked about where these would be taught. Brad said we are working with and will identify manufacturers and schools to use their equipment. Mr. Cremer asked if high schools have staff in place to teach. Brad said we do have some that do. Mr. Maguire asked about the reactions from the schools systems. Brad said it has been very good, and they like the third party credential. Linda said since these are certificates, will we do this through dual credit? President Oldfield said it depends on the high school and if they have the curriculum otherwise they would be dual enrolled.

President Oldfield said NTN Bower, Pella, and Yetter have all been involved and reviewed this. Mr. Schleich asked about enrollment to make this feasible. Brad said he and Brett have discussed this and would like to start any program with 8 students. We would love to see both programs explode and hire full time faculty sooner versus later. Kent said some of those areas were reviewed in the past and some of those areas weren't working. What in-house parameters will be set? Brett said these are market driven programs. With NTN, Yetter, and Pella, they are needing hundreds of employees. They also have a number of lab techs that are 5 years or so away from retirement. President Oldfield said employer demands are huge. Dave asked if John Wood Community College doing something similar for Dot Foods. Brad said they do a lot of truck driving. President Oldfield said they also do industrial maintenance. That won't really impact the Macomb area because it is really funneled towards a refrigeration component of HVAC. Kent asked about Pharmacy Tech enrollment. Brad said he doesn't have that information on hand but it has slowed down a bit. President Oldfield said the beauty of that is that it is non-credit basis and allows us to respond quicker to the market.

Mr. Schleich thanked Brad for the report. President Oldfield said these two programs will be on the Board Agenda for Board consideration in March.

* Facilities Report – Brett Stoller presented the following report:

Brett reported that he was supposed to go to the kick off meeting for the Macomb roof project at CDB. That meeting was cancelled and will be held in a week or two.

3.0 ADDITIONAL ITEMS

Mr. Schleich said there were no additional items for the Board's consideration.

- 4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there was not a call for Closed Session.

5.0 ADJOURNMENT

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, February 27, 2019 adjourned at 7:23 p.m.

Mr. Kent Schleich, Chair

Date

Mr. Phillip Murphy, Secretary