

MINUTES OF THE REGULAR MEETING
OF THE
BOARD OF TRUSTEES OF SPOON RIVER COLLEGE

Wednesday, April 24, 2019
6:00 p.m.

The Regular Meeting of the Board of Trustees of Spoon River College was held on Wednesday, April 24, 2019, at 6:00 p.m. in the Spoon River College Conference Center, Canton Campus, Canton, Illinois.

1.0 GENERAL FUNCTIONS

1.1 Call to Order

Mr. Schleich, Chair, called the meeting to order 6:00 p.m.

1.2 Roll Call

Members Present: Mrs. Gayle Blodgett
 Mrs. Linda Butler
 Mr. Jerry Cremer
 Mr. Dave Maguire
 Mr. Phillip Murphy
 Mr. Kent Schleich
 Ms. Parris Grace

Members Absent: Mr. Kevin Meade

Present were Mr. Curt Oldfield, President; Mr. Brett Stoller, Vice President; Ms. Missy Wilkinson, Dean, Student Services; Mr. Brad O'Brien, Dean, Career and Workforce Education; Ms. Holly Norton, Dean, Transfer Education; Mr. Colin Davis, Director, Foundation; Ms. Andrea Thomson, Director, Human Resources; Ms. Sally Shields, Coordinator, College Information; Ms. Janet Munson, Director, Enrollment Services/Registrar; Ms. Andrea Barbknecht, Director, Canton Outreach Center; Mr. Chad Murphy, Director, Adult Education Programs; Mrs. Sarah Dalpiaz, Mathematics Faculty; Mr. Brian Dalpiaz, Mathematics Faculty; Mr. Douglas Okey, English Faculty; and Mrs. Julie Hampton, Executive Assistant to the President/Recorder.

Also present: Ms. Molly Linder; Mr. John Biernbaum.

1.3 Invocation

Mrs. Butler gave the invocation. She said that she attended some ICCTA courses on service leadership when she was first on the board. She shared three quotes and said that if we follow these quotes we would follow the footsteps of Jesus, which is especially important during this Easter season.

James L. Joseph: "I knew of no one in government who would sit back and ask, 'Is this the loving thing to do?'"

Shojun Bando: "It shouldn't be that others should tell you to love others: it should just come of its own will, spontaneously."

Le Ly Hayslip: "What am I doing here? I'm here to serve mankind – it doesn't matter what I 'do.'"

1.4 Welcome of Guests

Mr. Schleich welcomed the guests who were in attendance. Two new trustees will be seated this evening.

1.5 Public Comment

Mr. Schleich said asked if anyone present would like to address the Board. There were no requests.

1.6 Approval of Minutes

1.6.1 March 27, 2019 Closed Session #1 Minutes

Dave Maguire said the Closed Session Minutes Review Committee reviewed this set of Closed Session Minutes as well as the set in item 1.6.2. The Committee recommends approval.

Following a motion by Mr. Maguire, seconded by Mrs. Butler, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 27, 2019 Closed Session #1 Minutes.

1.6.2 March 27, 2019 Closed Session #2 Minutes

Mrs. Butler reported that the Closed Session Minutes Review Committee recommends approval.

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 27, 2019 Closed Session #2 Minutes.

1.6.3 March 27, 2019 Regular Meeting Minutes

Following a motion by Mr. Cremer, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the March 27, 2019 Regular Meeting Minutes.

1.7 Report – Board Member Comments

Mr. Maguire reported on the PTK Banquet that was held in Springfield honoring our four students. It was a very nice evening. Mr. Schleich said it was very interested talking with our students, and he also highly recommended attending the event. It is a very nice recognition.

1.8 Resolution Honoring Gayle Blodgett, Spoon River College Trustee

President Oldfield read the following Resolution into the record:

**RESOLUTION HONORING
GAYLE BLODGETT
SPOON RIVER COLLEGE TRUSTEE
2007 - 2019**

WHEREAS, in April 2007, Gayle Blodgett was elected by the citizens of the Spoon River College District, Number 534, Counties of Fulton, McDonough, Mason, Schuyler, and Knox, as a member of the Board of Trustees; and,

WHEREAS, Gayle Blodgett has generously shared her leadership during her tenure by serving as a board officer; and,

WHEREAS, Gayle Blodgett has continually shown her commitment to the advancement of quality education for the community, the students, the faculty and staff, bringing a unique perspective to the needs of the communities and the College; and,

WHEREAS, Gayle Blodgett has played a vital role in developing and promoting the College as an institution known and respected for quality and innovation, sharing her vision of service, stewardship, and common sense in the governance of the College; and,

WHEREAS, during her tenure, the College made great advances in providing quality education using start of the art technology and facilities; and,

NOW, THEREFORE, BE IT RESOLVED that the Board of Trustees of Spoon River College, in formal meeting herein assembled, extends its grateful appreciation to Gayle Blodgett; and,

BE IT FURTHER RESOLVED that this RESOLUTION be presented to Gayle Blodgett and a copy of this document be placed in the official files of the Board of Trustees as part of the permanent record of the College and the State of Illinois and as a lasting tribute to the on-going accomplishments and contributions of Gayle Blodgett.

Following a motion by Mr. Maguire, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution Honoring Gayle Blodgett, Spoon River College Trustee, 2007 – 2019.

Mr. Murphy asked if he is the only Cub fan left on the Board. Jerry said he is in good company. Mr. Maguire thanked Gayle for her 12 years of service. He said she has been a very good influence on the Board, and they thanked her for her dedication to the Arboretum. She will be missed. Mr. Murphy said he didn't have any trouble working with Gayle after working with her dad years ago. Mr. Schleich said he and Gayle attended SRC at the same time. He has always appreciated her perspective and passion for education and appreciates her service.

Mrs. Blodgett thanked everyone and said it has been an interesting 12 years. Gayle said she served 10 years as a K-12 board member before coming here. She is very proud of what has happened over the last 12 years and will still recommend this place for students to come to get started. She appreciates the opportunity. Mrs. Butler said she will miss Gayle on the Board but will see her attending athletic events. Linda said she hates to see Gayle leave Linda as the sole elected female on the Board.

Mrs. Blodgett left the meeting at 6:12 p.m.

1.9 Resolution Honoring Parris Grace, Spoon River College Student Trustee

President Oldfield read the following Resolution into record:

**RESOLUTION OF APPRECIATION
STUDENT TRUSTEE PARRIS GRACE
2018-2019**

WHEREAS, Parris Grace served as Student Trustee on the Spoon River College Board of Trustees from April 2018 to April 2019; and

WHEREAS, Parris was involved throughout her term in Board and College activities, representing the interests of students while attending Board meetings and College events, serving as an effective advocate in the role of the Student Trustee; and

NOW, THEREFORE, BE IT RESOLVED That the Board of Trustees of Illinois Community College District #534 gratefully expresses to Parris Grace the appreciation and gratitude of the entire District for her service on the Spoon River College Board of Trustees.

Mr. Schleich thanked Parris for her service on the Board of Trustees. The Trustees wished her luck. Mrs. Butler said she will miss Parris, and Parris has been a very special student trustee.

Ms. Grace thanked the Trustees for the opportunity to serve on the Board.

Following a motion by Mrs. Butler, seconded by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution of Appreciation, Student Trustee Parris Grace, 2018-2019.

Ms. Grace left the meeting at 6:16 p.m.

1.10 Resolution to Adopt Results of the April 2, 2019 Election

Following a motion by Mrs. Butler, seconded by Mr. Maguire, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adopted the Resolution to Adopt Results of the April 2, 2019 Election.

1.11 Adjournment Sine Die

Following a motion by Mr. Cremer, seconded by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adjourned Sine Die at 6:17 p.m.

1.12 Seating of Newly-Elected Trustees

Mr. Biernbaum and Ms. Linder were seated with the Trustees.

Mr. John Biernbaum – 2019 - 2025
Mr. Jerry Cremer – 2019 - 2021
Mr. Kent Schleich – 2019 - 2025

1.12.1 Administer Oath of Office

President Oldfield administered the Oath of Office for the following newly elected trustees:

Mr. John Biernbaum – 2019 - 2025
Mr. Jerry Cremer – 2019 - 2021
Mr. Kent Schleich – 2019 – 2025

Following the Oath, the new Trustees were seated at the Board table.

1.13 Seating of New Student Trustee

Ms. Molly Linder – 2019-2020

1.13.1 Administer Oath of Office

President Oldfield administered the Oath of Office for the new Student Trustee Molly Linder.

Following the Oath, Molly Linder was seated at the Board table.

1.14 Call to Order

The Meeting was called to order at 6:21 p.m.

1.16 Appointment of Temporary Chair Pro Tempore

Mr. Maguire made the motion to appoint President Oldfield Chair Pro Tem. Mr. Murphy seconded the motion and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the appointment of President Curt Oldfield as Temporary Chair Pro Tempore.

1.15 Roll Call

1.17 Election of Chairperson for a Two-Year Term

Mr. Cremer nominated Kent Schleich for the position of Chairperson for a two-year term. Mr. Murphy seconded the motion.

President Oldfield asked if there were any other nominations. Mrs. Butler said as far as she was aware the Board was not polled as has typically happened at every reorganizational meeting of the Board. She would like to be considered as chair and would take a nomination. President Oldfield said she can nominate herself. Mrs. Butler Linda nominated herself for the position of Chairperson for a two-year term. Mr. Maguire seconded Linda's nomination.

President Oldfield asked for any other nominations.

Mrs. Butler asked for discussion. She said part of the reason she would like to serve as Chair is because during her nearly 24 years on the Board the Chair has rotated. There has only been one time that that did not occur and that was because the Vice Chair chose not to move up and the other officer wasn't interested. She also is at the end of her tenure of this term, and if she doesn't run again this would be a good opportunity to serve as Chair and has served as Chair twice in the past. Her service would add diversity across the district and as female. Linda said she just wants to offer those services.

Mr. Murphy said the last time we did roll the Chair to the same person there was a nomination for the person to do that. Linda asked who that was. Phil said Dave Maguire. Dave said that wasn't the case. Linda said in other years we have moved the Chair of the Board so all have the opportunity to serve. Phil said Betty Taylor tried to make that and was shot down. Linda said

her recollection was that very few were willing to take the position at that time. Phil said he just wanted to say that he doesn't remember it the same as Linda. Mr. Cremer said he is not opposed to a second term for a Chair. Linda said she also has years of experience on the Board. Dave said the record was that he was not nominated for Chairman two years ago. Phil said he is talking about Dave's second term as Chair. Linda said she feels it is good to bring other perspectives. Mr. Biernbaum asked if the student votes on this. President Oldfield said yes, and the student's vote is advisory. Mr. Schleich said he talked with Trustees or had other trustees tell him about the positions except for Linda. And, since his service on the Board Kent said he has never been polled for a position on the Board.

President Oldfield said from Robert's Rules of Order, since all are accountable to a constituency, the votes have to be done in public. Julie will call roll call and each Trustee will name the vote and she will repeat the vote.

The Roll Call vote was as follows for the position of Chair:

Mr. Cremer voted for Mr. Schleich
Mr. Maguire voted for Mrs. Butler
Mr. Murphy voted for Mr. Schleich
Mr. Schleich voted for Mr. Schleich
Ms. Linder voted for Mrs. Butler
Mr. Biernbaum voted for Mr. Schleich
Mrs. Butler voted for Mrs. Butler

President Oldfield said the vote is four votes for Mr. Schleich and two votes (student trustee vote is advisory) for Mrs. Butler. Kent Schleich has been elected Chair for a two-year term.

- 1.18 Election of Officers of the Board of Trustees for Two-Year Terms:
- Vice Chairperson
 - Secretary

Mr. Maguire nominated Trustee Butler for Vice Chair. She said she is willing to serve. Mr. Biernbaum seconded the motion.

Mr. Murphy nominated Kevin Meade for Vice Chair. Mr. Cremer seconded the motion.

President Oldfield said the same procedure for voting would be followed as was done for the position of Chair. The Roll Call vote was as follows:

Maguire voted for Butler
Murphy voted for Meade
Schleich voted for Meade
Linder voted for Butler
Biernbaum voted for Butler
Butler voted for Butler
Cremer voted for Meade

President Oldfield said because the Student Trustee's vote is advisory, the Roll Call is a tie. Mr. Maguire said according to Robert's Rules, unless there is a policy in place on how to address a tie vote, you continue to ballot until the tie is broken.

Mr. Biernbaum said he feels if you want a board position you should be in attendance at the meeting. Mrs. Butler added that our board officers should reflect the diversity of our district and not all be centered in one portion of the district. Mr. Schleich said Kevin Meade's response to him was that Kevin knew he would not be in attendance this month or next and is willing to serve as an officer of the Board. Linda said she is too and found it interesting that without

talking to her Kent assumed she was not interested in an officer position. Kent said he is not biased and after talking with Linda said let the Board decide. Linda said Kent told her he was interested in serving. Kent said he doesn't want to argue the point.

The Roll Call vote was as follows:

Murphy voted for Meade
Schleich voted for Butler
Linder voted for Butler
Biernbaum voted for Butler
Butler voted for Butler
Cremer voted for Meade
Maguire voted for Butler

President Oldfield said the vote was 4 votes for Butler and 2 votes for Meade. Mrs. Butler is elected Vice Chair for a two-year term.

Secretary

Mr. Schleich said in talking with Trustees, Trustee Murphy said he would be willing to continue serving as Secretary. Mr. Maguire nominated Trustee Murphy for Secretary. Mr. Biernbaum seconded the motion and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees elected Mr. Phillip Murphy as Secretary for a Two-Year Term.

1.19 Appointment of College Treasurer for a Two-Year Term

Mr. Schleich said that it is the practice of the Board to appoint Mr. Brett Stoller as College Treasurer for a Two-Year Term.

Mr. Maguire made the motion to appoint Mr. Brett Stoller as College Treasurer for a two year term. Mrs. Butler seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees appointed Mr. Brett Stoller as College Treasurer for a Two-Year Term.

1.20 Appointment of ICCTA Representative and Alternate ICCTA Representative

Mr. Schleich said Trustee Maguire has expressed interest in being the ICCTA Representative.

Mr. Murphy made a motion for the appointment of Dave Maguire as ICCTA Representative. Mr. Biernbaum seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees appointed Dave Maguire ICCTA Representative.

Mr. Maguire said the Board has an alternate and asked if any Trustees were interested. Mr. Schleich made a motion for the appointment of Trustee Meade for that alternate position. Mr. Murphy seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees appointed Kevin Meade as Alternate ICCTA Representative.

1.21 Report – ICCTA Representative

Dave Maguire presented the following report:

The ICCTA Board of Representatives will meet next week the day before the annual Community College Lobby Day which is scheduled for Wednesday May 1st. The meetings will be at the Harry L. Crisp II Community College Center in Springfield, with briefings and follow up lunch at the INB Building across from the Community College Center.

We will be speaking to legislators about the community college agenda during our State House meetings. Of note, a record number (nearly one-third) of the members of the Illinois General Assembly are new to the legislative process and may be unfamiliar with community colleges. ICCTA will be promoting coordinated efforts by trustees and presidents to inform lawmakers about our community college issues. A list of our legislative goals can be found on the ICCTA website.

The Executive Director of ICCTA, Mike Monaghan, will be retiring on June, 30 2019. A Search Committee was put in place last Fall and will be holding Semi-Final interviews with seven candidates next Monday and Tuesday. The Committee anticipates completing the process in May with the new Executive Director being named before the Annual ICCTA Meeting in June.

Every two years the ICCTA has provided an orientation session for new trustees. The orientation sessions this year will be held during the annual meeting which is scheduled for June 7-8, 2019 at the Westin Chicago Northwest, Itasca, Illinois. The ICCTA Trustee Orientation Session will be in compliance with the professional development training requirements required by Public Act 99-0692. The Act requires training for trustees in their first, third and fifth year's for their term of office.

9:15 am – 11:15 pm TRUSTEE LEADERSHIP TRAINING (1st of 2 sessions)

This professional development training is required by Public Act 99-0692 and includes the following topics: open meetings law, freedom of information law, labor law, contract law, ethics, sexual violence on campus, financial oversight, audits, and fiduciary responsibilities of a trustee. Attendance at this session and the afternoon session will fulfill the requirements of the new law.

11:30 am – 1:00 pm LUNCH & RECOGNITION OF RETIRING ICCTA EXECUTIVE DIRECTOR, MIKE MONAGHAN

1:15 pm – 3:15 pm TRUSTEE LEADERSHIP TRAINING (2nd of 2 sessions)

I am including in my report a revised list of upcoming dates of interest for trustees.

UPCOMING EVENTS

April 2019

April 30 [ICCTA Board of Representatives and committee meetings](#)
Harry L. Crisp II Community College Center, Springfield

May 2019

May 1 [ICCTA Lobby Day](#)
State Capitol, Springfield

May 31 Scheduled adjournment of the Illinois General Assembly, Springfield

June 2019

- June 4 [Illinois Board of Higher Education meeting](#)
Northern Illinois University, DeKalb
- June 7 [Illinois Community College Board meetings](#)
Westin Chicago Northwest Hotel, Itasca
- June 7–8 ICCTA annual convention and Board of Representatives meeting
Westin Chicago Northwest Hotel, Itasca
- June 13 [Illinois Student Assistance Commission meeting](#), Chicago

July 2019

Subject to call [Illinois Community College Board meetings](#), location TBA

August 2019

- August 2–3 ICCTA Executive Committee Retreat, Southern Illinois
- August 6 [Illinois Board of Higher Education meeting](#), via videoconference
[Illinois Community College Board retreat](#)
Date and location TBA

September 2019

- September 10 [Illinois Board of Higher Education meeting](#)
Wabunsee Community College, Sugar Grove
- September 12 [Illinois Student Assistance Commission meeting](#), Chicago
- September 13–14 ICCTA Board of Representatives and committee meetings
President Abraham Lincoln Hotel, Springfield
- September 20 [Illinois Community College Board meetings](#)
Harold Washington College, Chicago

October 2019

- October 16– 9 [Association of Community College Trustees Leadership Congress](#)
Hilton San Francisco Union Square, San Francisco

November 2019

- November 8–9 ICCTA Board of Representatives and committee meetings
Hyatt Regency Hotel, Lisle

December 2019

- December 6 [Illinois Community College Board meetings](#)
Harry L. Crisp II Community College Center, Springfield
- December 10 [Illinois Board of Higher Education meeting](#)
DePaul University, Lincoln Park campus, Chicago

February 2020

- February 9-12 [Association of Community College Trustees National Legislative Summit](#)
Marriott Marquis, Washington, D.C.

1.22 Report – Student Government Representative

Molly Linder presented the following report:

Auditions and interviews were held for SRC Theatre performing grants. The awards for the upcoming 2019-2020 academic year were granted to Taylor Crawford, Christian Frew, Desiray Meyer, and Rachel Walljasper.

Student Government Association students traveled to the Capitol Building in Springfield on April 9th for Student Advocacy day. Students met with local legislators, Mike Unes and Norinne Hammond to advocate for their community college. SGA students asked a wide variety of insightful questions including questions regarding state funding of community colleges, MAP

grants, and mental health resources for local residents. After their meeting with representatives, President Oldfield led students on a tour of the Capitol Building.

77 new members were inducted into the Nu Delta Chapter of the Phi Theta Kappa Honor Society this academic year with 49 members participating in the induction ceremony Tuesday, April 16. Currently, 147 PTK members are enrolled in coursework at SRC.

TRIO students participated in the St. Louis cultural trip on April 5. Students visited the St. Louis Art Museum, St. Louis Zoo and Missouri Botanical Gardens. Workshops topics for this month included: setting goals, staying focused and how to balance a checkbook.

The Speech and Debate Team held scholarship auditions recently, with eight students—three returning members and five new were awarded funds for the 2019-20 academic year. Coach Andrew Kirk will work with these students to develop events over the summer that will be up and running for the first tournament in late October.

Snapperpalooza was held today in Canton and Macomb. Students enjoyed free lunch, prizes, and games.

Student theatre club SRC Theatre Artists Group for Education, or STAGE, which produces two plays each academic year on the Canton Campus, has recently received approval to significantly modify the participation model for those productions. Up through the 2018-2019 academic year, cast and crew participants have been almost exclusively full- or part-time students. But numbers of both participants and audience patrons have remained stubbornly low since the theatre program was revived in 2014. Therefore, starting in fall of 2019, participation in SRC Theatre shows will be open not only to currently enrolled students but also to any resident of the SRC district. This is a participation model in long-time use in at least one other Illinois community college. The hope is that additional participation will create more awareness for the program and possibly attract more actual students into the program and the college. Also, participants from a broader pool means more friends and family members coming to campus to see performances—which, in turn, also tends to create more awareness.

In addition, STAGE advisor Douglas Okey has recently met with Carol Davis, who runs the SRC Community Chorus, to coordinate promotional efforts between the two performance groups. Beginning in fall of 2019, STAGE and the Chorus will jointly publicize the shows from the two groups as a single combined “season,” with the possibility of a discounted season subscription for patrons attending all performances.

Mr. Schleich again welcomed Molly to the Board.

1.23 Report - Spoon River College Foundation

Colin Davis presented the entire report.

- Financial: Revenues: \$13,731.93
- The SRC Foundation Board met Wednesday, April 17 at 7:30 a.m., via IVS.
- As part of the Investment Committee’s efforts, each of the Foundation Board members have been tasked with completing a risk tolerance questionnaire to provide more guidance to our investment portfolio managers.
- Representatives of SRC, including Foundation Board members, Trustees, employees, and former board members, will represent SRC at the numerous awards assemblies hosted by district high schools in the weeks to come. Thanks to all those who volunteered their help and to Lori Murphy for coordinating these efforts.
- A committee reviewed and evaluated an Innovation Grant proposal, submitted by Katey Davis, to help combat food insecurity at SRC. The project was funded at the full, requested amount. These funds will purchase loadable gift cards to the Sandbar Café, which then can

be loaded using funds that have been donated to the food pantries or food insecurity funds housed in the Foundation's coffers.

- Likewise, the Membership Committee continues to evaluate and reach out to potential members for the Foundation Board to begin membership in July. These members will be elected at the May meeting of the Foundation.
- The 2019 President's Reception to honor and thank our donors will be held in the Engle Hall Conference Center beginning at 5:30 p.m. on May 1. Please mark your calendars and plan to attend. If you haven't already, please contact Lori Murphy to provide your RSVP. Because food is involved, a reasonably accurate head count is necessary.
- Thank you to those who shopped, donated, and volunteered (including President Oldfield, Foundation Directors and staff, and members of SRC's baseball team) during SRC's week at Helping Hands Resale Shoppe. We received a check for \$1135.50 for our efforts, and the store was very grateful for all the help.
- Other upcoming dates to remember: Dual Credit Scholarships for the Fall 2019 semester are due June 28, and the Foundation Golf Outing will be held on Friday, July 26.
- The next Foundation Board meeting, the Annual Meeting, will take place on May 15, 2019, via IVS.

President Oldfield asked Colin to send the Golf outing letters to the Trustees as well.

Mr. Maguire asked Colin about the goal for the number of Foundation board members. Colin said they are at 16 and working on number 17.

1.24 Report – Board Member Comments

There were no additional comments from Board members.

1.25 Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting schedule is included in attachment 1.25 and is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

Mr. Schleich reviewed the schedule. President Oldfield said the Board Retreats have also been included on the schedule on the days of the regular monthly meeting. The preference of the Board previously was to have the planning retreats and meetings be on the same date. Dave said the only time we ever change the board meetings was when Henry Dare was on the Board he moved the meeting time one hour.

Following a motion by Mr. Murphy, second by Mr. Cremer, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees approved the Regular Board Meeting Schedule. The proposed Regular Board of Trustees Meeting schedule is as follows: meetings are scheduled for the fourth Wednesday at 6 p.m., except for the following: the November meeting because of the Thanksgiving recess, and the December meeting (at 5 p.m.) in order to accommodate the holiday schedule.

2.0 PRESIDENT'S REPORT

2.1 Communications

President Oldfield reported that he had received a thank you note from the Fulton and Mason Counties Master Gardeners thanking the College for the help and guidance of Andrea Barbknecht for her work for their event. She is a great representative of the College, and they appreciate the opportunity to hold their event at the College.

President Oldfield reminded the Trustees of two dates: Employee Appreciation Receptions are scheduled for Monday, April 29 at the Canton Campus and Thursday, May 2 at the Macomb Campus. Both start at 3 p.m. The Trustees are welcome to attend.

Commencement is May 11 at 1 p.m. in the Multipurpose Building at the Canton Campus. 12:30 is the line-up for Trustees.

2.2 Business and Finance Report

2.2.1 Authorize the following payments for the month of April 2019:

Payroll	\$ 564,969.56
Accounts Payable (excluding Travel)	400,298.01
Accounts Payable Travel Expenses	4,572.60
Accounts Payable BOT Travel Expenses	38.15
Student Refunds – Accounts Payable	9,385.00
Student Refunds – Nelnet (electronic)	<u>103,230.41</u>
TOTAL:	\$1,082,493.74

Following a motion by Mrs. Butler, second by Mr. Murphy, and a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees authorized the following payments for the month of April 2019:

Payroll	\$ 564,969.56
Accounts Payable (excluding Travel)	400,298.01
Accounts Payable Travel Expenses	4,572.60
Accounts Payable BOT Travel Expenses	38.15
Student Refunds – Accounts Payable	9,385.00
Student Refunds – Nelnet (electronic)	<u>103,230.41</u>
TOTAL:	\$1,082,493.74

2.3 Institutional Planning

- Canton Outreach Update – Brad O’Brien and Andrea Barbknecht

President Oldfield introduced Andrea Barbknecht who presented the following report:

Andrea thanked the Board for the opportunity to present the recap of the last year.

- 2018 Summer Youth Program. Andrea reported that we hosted 34 1-3rd graders and 36 4th – 6th graders. We had four SRC instructors and 5 instructors from the community. They utilized the following campus spaces: Engle, Centers/Cafeteria, VoTech, Multipurpose Facility, outdoors, and the parking lots.
- 2019 Summer Youth Program plan – Andrea reported that we will have a new format this year because of Campus improvements in Canton. It will be one full day, and the theme is “The Sky’s the Limit!” The program will include career exploration, and the participants will receive a t-shirt, lunch, and also a booklet.
- 2018 Community Leadership Academy – Andrea reported that the Academy will include tours and also speakers from: Spoon River College, Graham Health System, Health & Wellness Connection, Fulton-Mason Crisis Service, Canton Fire Department, Canton Police Department, Fulton County Sheriff, Cook Medical, FCRC, Fulton County Ambulance, Canton School District, and Chamber/partnership/Main Street.

Participants have the choice to volunteer following the academy. These participants then become a part of the Lifelong Learning Conference.

- Fall Lifelong Learning Conference – Andrea reported that there were 117 attendees.
- Spring Lifelong Learning Conference – Andrea reported that there were 125 attendees, and our softball players assisted during lunch
- 2019 Business Institute – Andrea said this is held in conjunction with the Chamber and Spoon River Partnership. The Keynote was SRC alum Dr. Bruce DeRuntz. There were 11 informational sessions along with opportunities for networking and brainstorming. There were 46 attendees.
- Facility Rentals – Andrea reported that facility requests are for internal and external customers. Examples of recent rentals include:
 - State Police Crisis Intervention Training
 - Representative Mike Unes – Roundtable
 - Edwards Jones event
 - Monthly College Theme presentations
 - MidAmerica National Bank Directors Meeting
 - West Central FS Applicator Training
 - Gardner’s Big Day
 - Prairieland Art Conference
- Partnership Highlights –Andrea also reviewed partnerships that we have with the City of Canton, MidAmerica national Bank, Canton Area Chamber of Commerce, Spoon River Partnership for Economic Development, Meade Law Office, YWCA of Canton, HyVee, Graham Health System, CareerLink, and also SRC events.

Mr. Murphy asked about numbers since we are no longer at a location downtown. Andrea said we don’t have the walk in traffic, but we are using Facebook and social media along with targeted emails. The Summer Youth flyers will go to the Canton Schools K-8.

Mr. Schleich thanked Andrea for her report.

- High School Data – Missy Wilkinson and Janet Munson

President Oldfield introduced Janet Munson who presented the following report:

Fall 2018 Enrollment – Age Breakdown. Janet reported that this is consistent over the years. The largest group of students is our 18-21 year old age group. Mr. Maguire asked if the under 18 are dual enrollment. Janet said yes.

Target Market. Janet reported that this is the population of the SRC district high schools and numbers of high school seniors. For the most part, it has remained steady. She addressed potential senior numbers for the next few years.

Janet reviewed the 2018 high school grads attending SRC fall 2018 and reported that of 668 total high school graduates, 141 (20%) are attending SRC. 487 high school graduates were college bound with 141 (29%) attending Spoon River College. Janet also reviewed the top 25% of our high schools. Mr. Schleich asked about that figure. Janet said we use the top 25% of the class and also include their class rank.

Janet also reported on High School Capture – College Bound, and said our target is 25% for graduates and 34% for college bound. The breakdown was shown by high school and shows the schools that we need to work with to increase the numbers. Mr. Biernbaum asked what she attributed to the schools below the targeted capture. Janet said for the ones above the bar, Lewistown in particular, the high school counselor is a HUGE advocate for us. One of our goals is to work more closely with high school counselors to

see what we can do to get their support. Mr. Murphy said the Farmington district really is just a small portion. Janet said that is because we only look at those who live in our district. We do have an agreement with ICC and those students can choose to come here at the in-district rate.

Dual Credit Capture – Janet reported that we looked at students who graduated in each of those springs who had taken dual credit with us and what percentage came to SRC within that next year. Those number are good, but we are working to improve those numbers. Our dual credit coordinator position is valuable, and one high school added another dual credit math this fall that will count towards their gen ed. We have another school looking to add math as well. The Mondopad interest is growing. The school that currently has one is looking to add more classes. Other schools are scheduling times to come in and observe, and we will hopefully schedule with them as well. The Running Start program in Canton has 5 students – 3 of which are full-time. There are 7 for 2019-2020 – 2 of which will be SRC students.

Campus Visit/Career Exploration

- Criminal Justice – Janet reported that this is modeled after the Citizen’s Police Academy at the Macomb Police Department. Jade Powers worked with the police department on the program. 15 students attended, and they toured the department, the emergency 911 call center, saw a crime scene processing demonstration as well as a K-9 demonstration.
- Healthcare – Janet reported that we partnered with McDonough District Hospital. Jade Powers worked with Melissa Miller, and we had 30 students attend. They toured the lab and surgery.

Janet said these were great events for the students to attend and see what the options are in the fields and learn about the educational needs.

Janet reviewed the following Future Events & Initiatives:

- College Night – October 15 – Canton Campus
- Campus Visit/Career Exploration Days – Macomb and Canton
- Open Houses – Spring 2020 – The ACE Committee is looking at dates.
- Increase faculty to student recruitment efforts. ACE Committee – faculty are going on recruiting visits with advisors.
- Explore virtual reality options for recruitment. Use technology to reach potential students for tours, etc.

Mrs. Butler asked if some of the efforts are with the high schools where the percentages weren’t as good. Janet said yes, we do include and invite those schools to the activities.

Mr. Cremer asked about Manufacturing and if it will be done in Macomb. Janet said the areas have not been finalized and Jade has talked about Manufacturing on the Macomb side. She is considering that for one of her sessions. Right now we are considering those ideas and will contact the high schools to determine the interest and in what areas.

Mr. Schleich said that was a lot of good information and commended Janet, the faculty, and employees for the recruitment efforts.

Mr. Biernbaum said whoever’s idea it was to put the Snapper stickers on the pizza boxes in Macomb was a great idea. Missy Wilkinson said that came out of one of our Professional Development Days and is a Marketing effort.

3.0 ADDITIONAL ITEMS

There were no additional items.

4.0 CLOSED SESSION. In accordance with the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purposes of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; and 2) collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.

Mr. Schleich said there would be a Closed Session for the purpose of the evaluation of the President only, and action is not expected following the Closed Session.

Following a motion by Mr. Maguire, pursuant to the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purpose of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body; Mrs. Butler seconded the motion, and following a roll call vote of unanimous approval, it was,

RESOLVED, That the Board of Trustees adjourned to Closed Session at 7:37 p.m. for the following purpose: pursuant to the Illinois Open Meetings Act, Section 2 (c), the Board of Trustees will adjourn to Closed Session for the purpose of paragraph 1) the appointment, employment, compensation, discipline, performance, or dismissal of specific employees of the public body.

The Spoon River College Board of Trustees returned to Open Session at 8:39 p.m.

The Board discussed the Presidential Evaluation plan to address goals.

5.0 ADJOURNMENT

Following a motion by Linda Butler, seconded by Jerry Cremer, and unanimous approval, the Regular Meeting of the Spoon River College Board of Trustees, April 24, 2019 adjourned at 8:43 p.m.

Mr. Kent Schleich, Chair

Date

Mr. Phillip Murphy, Secretary