



# **SPOON RIVER** COLLEGE

## **Campus Safety & Security**

Annual Campus Safety Report  
For Calendar Year 2018

July 1, 2019

## **Reporting Requirement**

In compliance with the Federal Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act of 1998 (formerly the Crime Awareness and Campus Security Act of 1990) and the Higher Education Opportunity Act of 2008, this report contains detailed information covering a broad range of topics, including campus safety and security services, crime prevention policies, campus crime statistics, emergency response actions and fire safety related information and statistics.

The Vice President of Administrative Services compiles all required information and statistics for this report. Statistics are collected using Accident and Incident Reports, information from applicable police agencies, and all “Campus Security Authorities.” Those college officials, known as Campus Security Authorities, include any college official who has significant responsibility for students and campus activities.

Other required information in the annual Campus Security Act Report includes Spoon River College security-related policies and procedures, which are also compiled from various sources.

By October 1 of each year, all current employees and students are notified of the availability of the report and the location to request a copy. This report is accessible on the Spoon River College website ([www.src.edu](http://www.src.edu)) and is also made available upon request at the Dean of Student Services Office.

All reasonable attempts have been made to identify all reported criminal actions and to present the crime statistics in this report in accordance with the Campus Security Act and its amendments.

## **Campus Safety and Security**

The goal of Spoon River College is to provide a safe and secure learning and work environment for our students, staff and visitors by adhering to the Core Values of the College. The primary function of any security effort is to protect life and property in all situations and preserve peace within the established limits of the College community. Spoon River College provides uniformed security officers at the Canton and Macomb campuses in the evenings to handle the security of campus buildings and grounds. During normal daytime working hours, security is provided by various college officials on an as needed basis. The effectiveness of campus safety and security depends on the assistance and cooperation of each member of the College community. You can help by being aware of your surroundings and reporting unusual incidents

## **Authority of Campus Safety and Security Officers**

Spoon River College Security Officers are unarmed and their primary function is to provide security for all evening visitors to the Canton or Macomb campuses. Spoon River College and our Security Officers maintain a working relationship with federal, state and local police

agencies. While there are no Memorandums of Understanding (MOUs) in place currently, these agencies provide support for criminal investigations, special operations, and security details during special events.

## **Emergency Response and Evacuation Procedures**

The Vice President, or his designee, will immediately notify the campus community upon the confirmation of a significant emergency or dangerous situation involving an immediate threat to the health or safety of students, staff and visitors on campus. The validity of existing emergency situations will be confirmed by reliable eyewitness reports from College employees. Once the type of emergency and type of emergency response required has been determined, local emergency response agencies will be contacted. Taking into account the safety of the community, a determination will be made as to the appropriate segment of the campus community to receive a notification, and after determining the content of the notification to be broadcast, Spoon River College will, without delay, initiate the emergency notification system.

The emergency notifications will be made by the Vice President, or his designee, and will be announced on the interior and exterior public address systems and in person. If it is determined the emergency or dangerous situation threatens communities surrounding our campuses, local emergency services will be notified. Emergency notifications may only be withheld if in the professional judgment of the responsible authorities, the warnings will compromise efforts to assist victims or to contain, respond to, or otherwise mitigate the emergency.

Emergency Notifications will contain all the appropriate information and may also be distributed on the SRC website ([www.src.edu](http://www.src.edu)), via campus e-mail, or local news media.

Spoon River College will test the emergency response and evacuation procedures on an annual basis, including publicizing its procedures in conjunction with at least one test a year. Spoon River College will document the type of training exercise(s), the date and time and if the exercise was announced or unannounced.

## **Crime Reporting**

Spoon River College encourages all staff, students and visitors of the College to report all crimes. At the request of the reporting victim or witness, the College will make every effort to maintain their confidentiality with respect to the law and college policies. All employees and students of the college are strongly encouraged to report crimes and encourage victims or witnesses of crime to voluntarily report these offenses to the Vice President.

## **TIMELY WARNING NOTICES** (Campus Crime Alerts)

In the event that a situation arises on or off campus that the College determines is an **ongoing or continuing threat**, a college wide “timely warning” may be issued per requirements of the Jeanne Clery Act. Initial notification will occur through the College web page.

Timely warnings are usually issued for the following classifications:

- arson
- burglary
- robbery
- aggravated assault
- criminal homicide
- sex offenses
- any other emergency as deemed necessary.

Depending on the particular circumstances of the threat, especially in situations that pose an immediate or on-going threat to the college community and individuals, a copy of the notice may be posted on-campus throughout the campuses and centers of Spoon River College.

Anyone with information warranting a timely warning should report the circumstances to Vice President at 649-6211 or [brett.stoller@src.edu](mailto:brett.stoller@src.edu) or the Dean of Student Services at 649-6305 or [missy.wilkinson@src.edu](mailto:missy.wilkinson@src.edu)

## **Fire Safety**

Fires are to be immediately reported to the local fire department by dialing 911. Spoon River College’s guidelines are no candles, incense or open flames permitted on any campus unless it is an approved action used in a course of study. It is recommended that all portable electrical equipment be UL approved, inspected by the SRC Maintenance Department and used for the Manufacturer’s designed use.

In the event of a fire:

Activate a fire alarm by pulling on an alarm box.

Alert people in the immediate area of the fire, and evacuate the area.

Confine the fire by closing doors as you leave the room.

Call 911 to report the location and size of the fire.

Always call from a safe location.

Evacuate the building. Do not use elevators to evacuate.

Assist the disabled in exiting the building.

Smoke is the greatest danger in a fire. Stay near the floor where the air will be less toxic.

Notify emergency responders of the location, nature, and size of the fire.

**If you have been trained and it is safe to do so**, you can attempt to put out a fire with a portable fire extinguisher. Attempt to extinguish only small fires, and make sure you have a clear escape path. If you have not been trained to use a fire extinguisher, you must evacuate the area. Evacuation instructions are on display in classrooms.

## **Access to Campus Facilities**

Access to campus buildings and grounds is a privilege extended to students, staff and visitors. The College encourages an open environment with limited constraints to ensure the reasonable protection of all members of the community. Most campus facilities are open during weekday business hours. Some campus buildings are open a limited number of hours on weekends.

Unsupervised students will not be allowed into campus buildings or locked classrooms after hours without prior written authorization from an instructor.

## **Safety Measures in Maintenance of Campus Facilities**

Security officers also detect and report safety and security hazards during routine patrols. Officers frequently conduct security and exterior lighting inspections, and monitor the electronic security systems in an ongoing effort to maintain existing conditions while increasing campus protection. Official channels of internal communications exist to facilitate the repair or improvement of security systems on campus. The Maintenance Department recognizes the importance and responds promptly to requests that involve safety and security issues.

Spoon River College buildings are monitored by smoke and fire alarms systems and all sites have the capability of making public address announcements via the phone system. The Public Address capability will be used in times of emergencies to deliver evacuation, sheltering and other emergency specific instructions.

## **Help Fight Crime on Campus**

An important part of our job is to make all members of the college community security conscious and have you involved in our college safety and security program. Spoon River College's crime prevention program is designed to inform and help members of the college community to minimize their potential to be a victim of crime. All members of the campus community are encouraged to act responsibly, for their own protection and for the protection of others. SRC staff, faculty, students and Security personnel have a mutual need for close contact, cooperation, understanding and exchange of information. Together as a team we can deter crimes, apprehend offenders, and promote a safe college environment.

Our customers, students, and staff can help us by protecting themselves from being victimized by practicing precautions suggested in this report.

## Sexual Offenders

The Federal Campus Sex Crimes Act, effective October 28, 2002, requires institutions of higher education to issue a statement advising the campus community where information regarding registered sex offenders may be obtained. The Campus Sex Crimes Act also mandates that sex offenders who are already required to register in a state provide notice to the law enforcement agency having jurisdiction of their registration or employment at an institution of higher education.

The Illinois State Police administers the statewide Illinois Sex Offender Data Base. Any questions regarding the program may be directed to the Illinois State Police at (217) 785-0653. Information regarding this program can be found at the following web site:

[www.isp.state.il.us/sor](http://www.isp.state.il.us/sor)

## Sexual Assault

Spoon River College educates the student community about sexual assaults and dating safety through student activity programming and a variety of communication tools (Spoon View, SRC Informant, Student Handbook, and Activity Fair).

If you are a victim of a sexual assault at Spoon River College, your first priority should be to get to a place of safety. You should then obtain necessary medical treatment. Spoon River College strongly advocates that a victim of sexual assault report the incident in a timely manner. Time is a critical factor for evidence collection and preservation. An assault should be reported directly to a college security officer and/or a college representative. Filing a police report with local law enforcement will not obligate the victim to prosecute, nor will it subject the victim to scrutiny or judgmental opinions from officers. Filing a police report will:

- ensure that a victim of sexual assault receives the necessary medical treatment and tests, at no expense to the victim,
- provide the opportunity for collection of evidence helpful in prosecution, which cannot be obtained later (ideally a victim of sexual assault should not wash, douche, use the toilet, or change clothing prior to a medical/legal exam), and
- assure the victim has access to free confidential counseling from counselors specifically trained in the area of sexual assault crisis intervention.

Various counseling options are available to victims of sexual assault:

- Department of Children and Family Services – Canton: 647-0051
- Fulton-Mason County Crisis Services – Canton: 647-8311
- Sexual Assault Hotline – Macomb: 837-5555

Spoon River College disciplinary proceedings, as well as special guidelines for cases involving sexual misconduct, are detailed in the *Student Handbook*. The *Handbook* provides, in part, that the accused and the victim will each be allowed to choose a person to accompany them throughout the incident review process. Both the victim and accused will be informed of the outcome of the

hearing. A student found guilty of violating the College sexual misconduct policy could be criminally prosecuted in the state courts and may be suspended or expelled from the College for the first offense. Student victims have the option to change their academic schedule after an alleged sexual assault, if such changes are reasonably available.

## Safety Tips:

- **Be aware of your surroundings** - pay attention to who may be walking near you or following you. If something or someone makes you feel uncomfortable, go with your instincts. Drive or move to a well-lighted public location or a police station or call someone for help.
- **Avoid being alone in unfamiliar places, especially at night.**
- **Enroll in a personal safety course**
- In acquaintance or dating situations, **remain in public or group settings** until the person has earned your trust.
- **Set clear boundaries regarding what is and is not acceptable behavior** – do not allow yourself to be pressured into going beyond those boundaries. If you feel pressured or strong armed, clearly and loudly state that it is unacceptable and leave the area.
- **Never leave a drink or food unattended in a bar or at a party.** If you do leave it unattended or out of your sight, pour it out and get a fresh one. Date rape drugs can quickly be put into a drink without detection.

## Alcohol and Drugs

Spoon River College expects its students and employees to comply with all local, state and federal laws regarding the use or possession of alcoholic beverages and controlled substances. The State of Illinois requires that persons be 21 years of age or older to purchase, possess or consume alcoholic beverages, including wine and beer. Violators are subject to arrest.

Spoon River College prohibits the possession of any alcoholic beverage on its campuses except when expressly authorized by the Board of Trustees. The college condemns the possession, use or distribution of illegal drugs such as marijuana, LSD, cocaine, inhalants, hallucinogens or narcotics by anyone in any campus facility. Any individual possessing, using or distributing such drugs is subject to arrest, imprisonment or fine according to applicable laws, as well as college disciplinary action.

## Health Risks of Alcohol and Other drugs

- Alcohol is the most abused drug in the United States today.
- Alcohol is a drug that acts on the brain. It is potentially addicting, both physically and mentally.
- Alcohol abuse is irresponsible drinking which harms or endangers the drinker or other people.
- Alcohol abuse can result in violence, poor judgment and loss of coordination.
- Alcoholism is a disease characterized by a physical and mental dependence on alcohol. About 1 in 10 drinkers becomes an alcoholic.
- Alcohol consumed in heavy amounts over a period of years can result in brain damage, cancer to the mouth, stomach and esophagus, heart disease, liver damage, ulcers and gastritis as well as damage to other body organs.
- Prolonged excessive drinking can shorten life spans by 10 to 12 years.
- Tobacco use and abuse can contribute to such diseases as lung cancer, heart disease, and emphyzema.
- Drug abuse is a major problem that results when drugs are used improperly.
- Drug abuse is using natural or synthetic chemical substances for non-medical reasons to affect the body, mind and behavior.
- Abusing drugs can be dangerous especially when they are taken for a long time, in the wrong combinations or in excess.
- If you take drugs, you risk overdose and dependence, both physical and psychological.
- Long-term drug abuse can lead to mental illness, malnutrition and organ damage.
- The risk of AIDS, hepatitis, and other diseases increases if drugs are injected.
- When drugs make you lose control, you may do things beyond your ability and take foolish risks. Accidents and injuries can result to you and to others.
- Abusing drugs can also cause legal, economic and personal problems.
- People who abuse drugs often need help.
- Breaking a drug habit without outside help can be dangerous because of withdrawal symptoms and difficult because of the psychological need.

*Source:* National Institute of Drug Abuse



Spoon River College refers students to the following agencies and professionals for initial drug and alcohol abuse screening and/or treatment;

**Canton:**

- Alcohol & Drug Professionals of Fulton County (309) 649-1002
- North Central Behavioral Health Services - Canton (309) 647-1881
- Illinois Institute for Addiction Recovery - Peoria (309) 691-1055
- Tazewood - East Peoria (309) 694-6462
  - Pekin (309) 347-5522
- United in Jesus Outreach Ministries - Canton (309) 649-1618
- White Oaks Treatment - Peoria (309) 692-6900
- Psychology Specialists, Ltd. - Canton (309) 354-4143

**Macomb:**

- Addicts Victorious (217) 223-1388
  - Hotline (800) 323-1388
- Bridgeway (309) 837-4876
- Beu Health Center (Evaluation only for public/ongoing for WIU students) (309) 298-1888
- Celebrate Recovery- The Crossing (309) 278-5117
- Lakeview Medical and Psychiatric Healthcare (309) 575-3222
- McDonough District Hospital Behavioral Health Services (309) 836-1582
- SCHS (Schuyler Counseling and Health Services) (217) 322-4373
- Starting Point, Inc. - Monmouth (309) 734-8991
- Synago (309) 833-2008
- Veterans Administration Medical Center - Iowa City (319) 338-0581
- W.I.U. Alcohol and Other Drugs Resource Center (309) 298-2457
- W.I.U. Hotline (7 pm- 1am) (866) 435-0480

**Havana:**

- Memorial Behavioral Health - Springfield & Lincoln (800) 526-0844
- Alcoholic's Anonymous (309) 543-4431
- Chestnut Health Systems (309) 827-6026
- Tazewood - Lincoln Clinic (217)732-6865

**Rushville:**

- Schuyler Counseling & Health Services (217)322-4373



